

**OFFICE OF THE AUDITOR-GENERAL**

**DIRECTORATE: ADMINISTRATION**

**DIVISION: GENERAL SERVICES**

**Post Designation:** Artisan Grade 10

**1 x Post:** Windhoek

**Salary Scale:** N\$ 167, 481 –N\$ 200, 878

**Transport Allowance:** N\$ 10, 512 per annum

**Housing Allowance:** N\$ 13, 944 per annum

**Minimum Requirements:** Completed apprenticeship OR A Trade Diploma issued in terms of existing legislation

**Key performance areas**

- Install, Repair, test, service and maintain electrical equipment at various spaces.
- Carry out electrical testing and using the megger, AVO meter tester, voltage and ohmmeter, current and dustproof tester.
- Trouble shoot, fault find, test and repair of short circuits.
- Install doors and frames (steel and wood), locks, hinges, mirrors, toilet paper holders, towel rails, skirting and pelmets
- Complete construction of roof, roofs trusses, rafters, purloins and roof sheets
- Repair and replace ceilings, window panes/frames, tiles, carpets, seal roofs and doors.
- Identify and recommend the material to be ordered by the supervisor.
- Take care and store materials.
- Keep record of all incidents and report to the supervisor/management

**Application procedure:**

- Candidates reaching the final stage of selection may undergo a vetting process.
- Shortlisted candidates may be required to undergo Psychometric Test or a Practical Test.

**Applications must be addressed to:**

**The Deputy Auditor-General**

**Office of the Auditor-General**

**Private Bag 13299**

**Windhoek**

**Namibia**

**OR**

**Be hand delivered at:**

**The Office of the Auditor-General**

**123 Robert Mugabe Avenue**

**Windhoek**

**Enquiries:** Ms. Joolokeni Hamunyela, Tel: 061-2858426 or Ms. Beatrice Mutonga, Tel: 061 2858219