

OFFICE OF THE AUDITOR-GENERAL

SUBDIVISION: PUBLIC RELATIONS AND COMMUNICATION

Post Designation:	Chief Public Relations Officer Grade 6
1 x Posts:	Windhoek
Salary Scale:	N\$ 354 883 – 424 119
Housing Allowance:	N\$ 17 424 per annum
Transport Allowance:	N\$ 10 512 per annum

Minimum Requirement:

- An appropriate B. Degree qualification at NQF L7 plus six (6) years appropriate work experience.
- Appropriate work experience is strictly limited to experience acquired within the field of Public Relations and Communications.

Key performance areas:

- Manage, plan, control and organise the Public Relations and Communications functions in the Office.
- Develop, review videos and publications such as magazines, brochures and news reports.
- Evaluate public opinions and advice management to correlate policies and procedures with such opinions.
- Plan and execute actions to gain and maintain understanding and support by the public.
- Carry out responsibilities aimed at enhancement of the positive image of the Office.

APPLICATION PROCEDURE:

- Applicants must be Namibian Citizens.
- Candidates with foreign qualifications must attach their evaluation of qualification from Namibian Qualification Authority (NQA).
- A fully completed application must be made on the prescribed form 156043 and 156093 (obtainable from any Government O/M/A) and should be accompanied by the applicant's- Curriculum vitae with comprehensive details of work related experience and exposure, Certified copies of Certificate/s of Service from previous employer/s if any, Educational qualifications, Academic records, Identity document.
- Applicants from the Public Service applying for promotion post must attach certified copy of confirmation of probation to the current post.
- Applications not complying with the above may be disqualified.
- Shortlisted candidates may be required to undergo Psychometric Test

NB: Racially disadvantaged persons, woman and persons with disabilities are encouraged to apply.

Applications for employment must be addressed to:

The Deputy Auditor-General
Office of the Auditor-General
Private Bag 13299
Windhoek
Namibia

OR

Be hand delivered at:
The Office of the Auditor-General
123 Robert Mugabe Avenue
Windhoek

Any enquiries should be directed to: **Mrs. Joolokeni Hamunyela; [Tel: 061-285 8426](tel:061-2858426)** or **Ms. Beatrice Mutonga; Tel: 061-2858219**

Closing Date: 11 July 2025