

OFFICE OF THE AUDITOR-GENERAL

DIRECTORATE: ACCRUAL BASED AUDITS

Post designation	:	Deputy Director Grade 4
1x Post	:	Windhoek
Salary scale	:	N\$ 517 195 – 543 728
Motor Vehicle Allowance		
Capital costs	:	N\$ 83 106.00 per annum
Running costs	:	N\$ 27 811.00 per annum
Total Allowance	:	N\$ 110 917.00 per annum
Housing Benefit	:	N\$ 121 560.00 per annum

Minimum Requirements

- An appropriate B. Degree at NQF Level 7 plus nine (9) years appropriate experience.

Added Advantages

- Signed off or Completed Articles;
- Experience as a Trainer/ Facilitator;
- Driver's License.

Key performance areas

- Responsible for the planning, supervising, controlling, monitoring, coordinating and directing subdivisions.
- Partake in the formulation of the OAG's strategic plan and ensures that the directorate's Annual Plan is implemented.
- Prepare/participate in the preparation of the Annual Overall Audit Plan for the Directorate.
- Ensure the implementation of the performance management system within the Directorate
- Ensure that the OAG's work is performed to the highest standards and contribute significantly to the attainment of the OAG's mandate.
- Perform duties in compliance with the Public Service policies, rules and procedures and OAG internal policies, procedures and rules.
- Ensure that the division has the necessary resources and support required to carry out its activities.
- Ensures that the division executes its functions in accordance with the standards and methodology as adopted by the OAG.
- Supervise, review, monitor, approve/recommend audits and other projects being performed by the Chief Auditors.
- Attend engagement and exit meetings with the Chief Auditors.

APPLICATION PROCEDURE:

- Applicants must be Namibian Citizens.
- Candidates with foreign qualifications must attach their evaluation of qualification from Namibian Qualification Authority (NQA).
- A fully completed application must be made on the prescribed form 156043 and 156093 (obtainable from any Government O/M/A) and should be accompanied by the applicant's- Curriculum vitae with comprehensive details of work related experience and exposure, Certified copies of Certificate/s of Service from previous employer/s if any, Educational qualifications, Academic records, Identity document.
- Applicants from the Public Service applying for promotion post must attach certified copy of confirmation of probation to the current post.
- Applications not complying with the above may be disqualified.
- Shortlisted candidates may be required to undergo Psychometric Test

NB: Racially disadvantaged persons, woman and persons with disabilities are encouraged to apply.

Applications for employment must be addressed to:

The Deputy Auditor-General
Office of the Auditor-General
Private Bag 13299
Windhoek
Namibia

OR

Be hand delivered at:
The Office of the Auditor-General
123 Robert Mugabe Avenue
Windhoek

Any enquiries should be directed to: **Mrs. Joolokeni Hamunyela; [Tel: 061-285 8426](tel:061-2858426)** or **Ms. Beatrice Mutonga; Tel: 061-2858219**

Closing Date: 11 July 2025