



REPUBLIC OF NAMIBIA



**REPORT OF THE AUDITOR-GENERAL ON THE ACCOUNTS OF THE  
MINISTRY OF INFORMATION AND  
COMMUNICATION TECHNOLOGY  
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2021**



**REPUBLIC OF NAMIBIA**



**TO THE HONOURABLE SPEAKER OF THE NATIONAL ASSEMBLY**

I have the honor to submit herewith my report on the accounts of the Ministry of Information and Communication Technology for the financial year ended 31 March 2021 in terms of Article 127(2) of the Namibian Constitution. The report is transmitted to the Honorable Minister of Finance in terms of Section 27(1) of the State Finance Act, 1991, (Act 31 of 1991) to be laid upon the Table of the National Assembly in terms of Section 27(4) of the Act.

**WINDHOEK, MARCH 2022**

A handwritten signature in black ink, appearing to read 'Junias Etuna Kandjeke'.

**JUNIAS ETUNA KANDJEKE  
AUDITOR-GENERAL**



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## DEFINITIONS

<b>Treasury:</b>	Financial authority in public service. (The department of Government that has control over the collection, management and disbursement of public revenue).
<b>Vote:</b>	Represents an Office/Ministry/Agency.
<b>Appropriation Act:</b>	Estimate of expenditure and revenue for a particular financial year presented to the National Assembly, the Act passed by Parliament.
<b>Appropriation Account:</b>	Government Income and Expenditure statement, showing on receipt side the estimated budgeted amounts and on expenditure side the actual expenditure amounts and the difference thereof.
<b>Standard sub-division:</b>	Government Balance account, showing balances incurred on each account/activity.
<b>Suspension:</b>	Reduction on budget (Treasury may from time to time withhold or suspend any amount in an estimate of expenditure).
<b>Virement:</b>	Moving of budgeted funds from one account to another account within the same budget of the same office/ministry/agency. The utilization of a saving under one main division/sub division of a vote to defray an excess under another existing division of the same vote.
<b>Unauthorised Expenditure:</b>	Expenditure that exceeds the amount appropriated (budgeted) for a vote, main division or subdivision.
<b>Under expenditure:</b>	Saving on the budget.
<b>Miscellaneous Revenue:</b>	All revenue collected and not having a specified revenue code.
<b>Commitments:</b>	Funds reserved to acquire goods or services from a supplier.
<b>Suspense accounts:</b>	Is an account opened in the books of Government that records movement of transactions of a temporarily nature, for example salary deductions of housing instalments.
<b>S&amp;T Advance Suspense Account:</b>	A suspense account reflecting the outstanding subsistence and travel advances.
<b>Rejection Account:</b>	A suspense account reflecting names and balances of all persons/companies that owe the money to the State.
<b>Budget:</b>	Is an estimation of the revenue and expenses over a specified future period of time.
<b>Subsistence Advance:</b>	Payment given in advance to an employee to reimburse accommodation, meal and incidental expenses, while on an official assignment.

<b>Performance Information:</b>	Measurement of an individual, group, organization, system or component, which is collected, analysed and reported. (Includes Strategic plans, annual plans, performance agreements and personal development plans)
Key performance indicator (KPI):	A measurable value used to monitor and demonstrates how effectively an organization is achieving key business objectives.
<b>International Standards of Supreme Audit Institutions (ISSAI):</b>	Professional standards and best practice guidelines for public sector auditors, officially authorised and endorsed by the International Organisation of Supreme Audit Institutions (INTOSAI).
<b>Types of Audit Opinions:</b>	<p><b>Unqualified Opinion.</b> In an unqualified report, the auditors conclude that the financial statements of your O/M/A's present fairly its affairs in all material aspects.</p> <p><b>Qualified Opinion.</b> An auditor's report is qualified when there is either a limitation of scope in the auditor's work, or when there is a disagreement with management regarding application, acceptability or adequacy of accounting policies.</p> <p><b>Disclaimer Opinion.</b> Auditors do not express an opinion on the financial position of a firm because they have not completed an examination of its accounts or the examination is not broad enough in scope to enable them to form an opinion.</p> <p><b>Adverse Opinion.</b> The Financial statements of an O/M/A's do not fairly present its actual financial position and the required information was either not disclosed, or (if disclosed) was inadequately disclosed or was inaccurate.</p>
<b>Reasonable Assurance</b>	It is when the audit conclusion is expressed positively, conveying that, in the auditor's opinion, the subject matter is or is not compliant in all material respects or, where relevant, that the subject matter information provides a true and fair view, in accordance with the applicable criteria.
<b>Limited Assurance</b>	It is when the audit conclusion states that, based on the procedures performed; nothing has come to the auditor's attention to cause the auditor to believe that the subject matter is not in compliance with the criteria.
<b>Direct reporting engagement</b>	It is when an auditor measures or evaluates the subject matter against the criteria. The auditor is responsible for producing the subject matter information. The auditor selects the subject matter and criteria, taking into consideration risk and materiality. By measuring the subject matter evidence against the criteria, the auditor is able to form a conclusion.



<b>Attestation engagement</b>	It is when a responsible party (the entity) measures the subject matter against the criteria and presents the subject matter information, on which you, the auditor, then gather sufficient and appropriate audit evidence to provide a reasonable basis for forming a conclusion.
<b>Subject matter</b>	Refers to the information, condition or activity that is measured or evaluated against certain criteria.



**REPORT OF THE AUDITOR-GENERAL ON THE ACCOUNTS OF THE  
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FINANCIAL YEAR ENDED 31 MARCH 2021**

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**1. SECTION A: FINANCIAL AUDIT**

**1.1 UNQUALIFIED AUDIT OPINION**

I have audited the financial statements of the Ministry of Information and Communication Technology for the financial year ended 31 March 2021, provided by the Accounting Officer as attached in Annexure A. These financial statements comprise the Appropriation account, Standard subdivisions, Departmental revenue for the year then ended, and the notes to the financial statements.

In my opinion, the financial statements of the Ministry of Information and Communication Technology as at 31 March 2021 are prepared, in all material respects, in accordance with the State Finance Act, 1991(Act 31 of 1991).

**1.2 BASIS FOR UNQUALIFIED AUDIT OPINION**

I conducted my audit in accordance with International Standards for Supreme Audit Institutions. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the entity in accordance with the Code of Ethics for Supreme Audit Institutions together with the ethical requirements that are relevant to my audit of the financial statements in Namibia, and I have fulfilled my other ethical responsibilities in accordance with these requirements and the Code of Ethics. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

**1.3 KEY AUDIT MATTERS**

Key audit matters are those matters that, in my professional judgment, were of most significance in my audit of the financial statements of the current period. I have no key audit matters to report on.

**1.4 EMPHASIS OF MATTERS**

Attention is drawn to the management on the following matters that relate to my responsibility in the audit of the financial statements, as disclosed by the Ministry of Information and Communication Technology in the financial statements. My opinion is not modified in respect of these matters:

**1.4.1 Revenue understated**

The Receipt suspense account had a credit closing balance of N\$ 295 325.10 which is an indication that revenue received and deposited was not allocated and disclosed to the respective revenue heads.

The Accounting Officer should ensure that revenue received is correctly allocated to the respective revenue heads.

**Management comment**

The Accounting Officer indicated that the balance was migrated from the old systems and is not possible to retrieve the information. The Ministry is still waiting for the Ministry of Finance to provide information for those past years.

#### 1.4.2 Bills payable suspense account

The Bills payable suspense account reflects a debit balance of N\$ 87 240.70 whereas this account should have a credit balance.

The Accounting Officer should ensure that regular reconciliation is conducted to make sure that all balances are correct.

#### Management comment

The Accounting Officer indicated that the balance was migrated from the old systems and is not possible to retrieve the information. The Ministry is still waiting for the Ministry of Finance to provide information for those years.

#### 1.4.3 Differences between the approved virements and Appropriation account

Differences were noted between the approved virements and the virements reflected in the Appropriation account for the following main divisions:

Main division	Approved virement	Appropriation account	Difference
	N\$	N\$	N\$
02. Coordination and Support	(2 105 000)	(2 108 496)	3 496.00
03. Print Media Affairs	(1 010 000)	(1 006 504)	(3 496.00)

The Accounting Officer should explain the differences.

#### Management comments

The Accounting Officer indicated that the Ministry of Finance did provide this Ministry with a suspension letter to affect the virements for suspensions.

#### 1.5 OTHER INFORMATION

Management is responsible for the other information. My opinion on the financial statements does not cover the other information and, accordingly, I do not express any form of assurance conclusion thereon. In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. I do not have any other information to report on.

## **2. SECTION B: COMPLIANCE AUDIT AND AUDIT OF PERFORMANCE INFORMATION**

### **2.1 COMPLIANCE TO LAWS AND REGULATIONS**

#### **SUBJECT MATTER: FINANCIAL PERFORMANCE AND THE USE OF APPROPRIATED FUNDS**

I have audited the financial performance and the use of appropriated funds of the Ministry of Information and Communication Technology for the financial year ended 31 March 2021.

#### **2.2 Description of the subject matter information and audit scope**

The audit aimed to determine whether the Ministry of Information and Communication Technology used the appropriated funds in compliance with Appropriation Act, 2020 (Act 4 of 2020); Appropriation Amendment Act, 2020 (Act 8 of 2020); State Finance Act, 1991, (Act 31 of 1991), Public Procurement Act, 2015 (Act 15 of 2015); Treasury Instructions and Public Procurement Regulation during the financial year ended 31 March 2021. This audit is an attestation engagement where the Ministry presented the subject matter information on which the auditor then gathered sufficient and appropriate audit evidence to provide reasonable assurance in forming an opinion. In forming a conclusion or opinion, the findings and recommendations are taken into consideration.

#### **2.3 Audit objective**

The objective of this compliance audit is to verify and assess whether the Ministry of Information and Communication Technology has complied with all laws and regulations that have an impact on the financial statements in accordance with the ISSAIs.

In addition, the objective of this audit is to verify and assess whether public funds have been used appropriately and lawfully, and to report issues of non-compliance so that corrective action is taken and compliance to laws and regulations is strengthened.

#### **2.4 Audit criteria**

The audit criteria of this compliance audit are derived from the following laws and regulations stated below:

- Appropriation Act, 2020 (Act 4 of 2020);
- Appropriation Amendment Act, 2020 (Act 8 of 2020);
- State Finance Act, 1991 (Act 31 of 1991);
- Public Procurement Act, 2015 (Act 15 of 2015);
- Treasury Instructions; and
- Public Procurement Regulations.

#### **2.5 Summary of the methods applied**

I have audited the financial statements for the financial year ended 31 March 2021 submitted by the Accounting Officer in order to determine whether this information complied with laws and regulations that governs them.

## 2.6 Key audit findings

### 2.6.1 Unauthorised expenditure

The unauthorised expenditure mentioned below occurred during the financial year and is reported as such in terms of Section 27 (6) (a) of the State Finance Act, 1991 (Act 31 of 1991):

- (i) One (1) main division was exceeded with an amount of N\$ 676 784.56 which is unauthorised in terms of Section 6 (a)(ii) of the Act; and
- (ii) Although Treasury approval was obtained to utilize certain expected savings for the defrayal of expenditure through virements during the year, two (2) operational sub-divisions were exceeded by a total amount of N\$ 1 143 650.93. The excess is unauthorised in terms of Section 6 (a) (iii) of the Act.

It is recommended that the Accounting Officer should closely monitor and review the financial position of the Ministry on a continuous basis to enable better financial control and take appropriate action timeously to prevent unauthorised expenditure.

#### Management comment

No comment was provided by the Accounting Officer.

### 2.6.2 Outstanding subsistence advances

Treasury Instruction BB 0101, states that *"An Accounting Officer who, under section 8 of the Act, is charged with the general financial administration of a vote and State Moneys under his control, shall be responsible for: (i) the accuracy of the accounting records, accounts and other financial documents under his control and the establishment and maintenance of effective systems of internal auditing and control of State moneys, other property of the State and securities"*. However, differences were noted in the balance of outstanding subsistence advances as follows:

Balance per debit balance list	S&T suspense account	Balance reported by Accounting Officer
N\$	N\$	N\$
219 478.74	310 235.72	234 250.32

It is recommended that the Accounting Officer should explain these differences.

#### Management comment

No comment was provided by the Accounting Officer.

## 2.7 UNQUALIFIED AUDIT OPINION ON THE SUBJECT MATTER

In my opinion, the Ministry of Information and Communication Technology financial performance and use of appropriated funds is in compliance, in all material respects, with the State Finance Act, 1991 (Act 31 of 1991), Public Procurement Act, 2015 (Act 15 of 2015), Treasury Instructions, Public Procurement Regulations, Appropriation Act, 2020 (Act 4 of 2020) and Appropriation Amendment Act, 2020(Act 8 of 2020).

### **3. AUDIT OF PERFORMANCE INFORMATION**

I have audited the performance information of the Ministry of Information and Communication Technology for the financial year ended 31 March 2021.

#### **3.1 Description of the subject matter information and audit scope**

A Performance Management System (PMS) is defined as a systematic process for achievement and improvement in obtaining results from an organization and its staff members by managing performance within an agreed framework consisting of objectives, outputs, key performance indicators (KPIs) and timeliness.

The primary function of the PMS is to enable Offices, Ministries and Agencies (OMAs) to achieve success in National Development Plans (NDP) and provide improvements in service delivery to the public.

The scoping of the key performance indicators was performed, by looking at the high-level statements, which are indicated in the Mandate of the Ministry of Information and Communication Technology and the 2017-2022 Strategic Plan. Key performance indicators were selected based on what would be significant to the intended users and their usefulness in assessing the entity's achievements in terms of its service performance objectives.

#### **3.2 Audit objective**

The objective of the Key Performance Indicator (KPI) audit is to provide assurance on whether the reported performance information measured against key performance indicators is useful, reliable and evidence-based. Key performance indicators also provide the basis for the (OMAs) to inform the Parliament, the public and other stakeholders on its strategic priorities, programs, and projects. Additionally, the objective of this audit is also to provide reasonable assurance to Parliament, members of the general public and other relevant stakeholder whether the reported actual performance has actually occurred and is based on the selected criteria

#### **3.3 Audit criteria**

In this audit, the performance information against the following selected criteria was tested:

Compliance with legislative requirements,

Usefulness;

Reliability;

Existence;

Timeliness;

Presentation;

Measurability;

Relevance;

Consistency;

Validity;

Accuracy; and

Completeness.

### 3.4 Summary of methods applied

I reviewed the Strategic plan, Annual plan and Annual Performance review report to confirm whether the Strategic plan objectives, targets and KPIs have been correctly cascaded to the Annual plan and the selected key performance indicators for the year under review are reported in the Directorate quarterly reports and Annual Performance review report.

Furthermore, I conducted interviews and reviewed documents to obtain information that pertains to the selected key performance indicators.

### 3.6 Selected Key Performance Indicators

The following three (3) key performance indicators were selected from the 2020/2021 Annual plan:

Strategic objective	Key Performance Indicators
Production and publishing of Government Information through digital platforms	<i>Number of productions on regional achievement</i>
Enhance unhindered access to information for an information nation	<i>Number of film makers empowered</i>
Enhance unhindered access to information for an informed nation	<i>Number of SADC statement, media releases and publications received from SADC Public Relations Unit (PRU) disseminated at national level</i>

### 3.7 Conclusion on the subject matter

The audit revealed satisfactory outcomes regarding existence, measurability, relevance, consistency, timeliness, presentation and completeness of the reported performance information.

## 4. RESPONSIBILITIES OF MANAGEMENT AND THOSE CHARGED WITH GOVERNANCE FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Section 12 and 13 of the State Finance Act, 1991, (Act 31 of 1991) and legislation, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the entity's financial reporting process.

The management is also responsible for ensuring adherence to the Appropriation Act, 2020 (Act 4 of 2020), Appropriation Amendment Act, 2020 (Act 8 of 2020); State Finance Act, 1991, (Act 31 of 1991), Public Procurement Act, 2015, (Act 15 of 2015); Treasury Instructions and Public Procurement Regulations and to ensure that effective and efficient internal controls are implemented to enable compliance to the law that governs the performance information.



## 5. AUDITOR'S RESPONSIBILITY FOR THE AUDIT OF THE FINANCIAL STATEMENTS

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the International Standards for Supreme Audit Institutions (ISSAIs), will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with the International Standards for Supreme Audit Institutions, I exercise professional scepticism throughout the audit, I also;

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence, obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my report. However, future events or conditions may cause the Entity cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
- I also provide those charged with governance with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.
- From the matters communicated with those charged with governance, I determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. I describe these matters in my auditor's report unless law or regulation precludes public disclosure about the matter or, when, in extremely rare circumstances, I determine that a matter should not be communicated in my report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.
- It is also my responsibility to express an opinion on whether the financial performance and the use of appropriated funds, in all material aspects, is in compliance with the Appropriation Act, 2020 (Act 4 of 2020), the Appropriation Amendment Act, 2020 (Act 8 of 2020), the State Finance Act, 1991 (Act 31 of 1991), the Public Procurement Act, 2015, (Act 15 of 2015), Treasury Instructions and Public Procurement Regulations. I have conducted the audit

in accordance with International Standards for Supreme Audit Institutions (ISSAIs). Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the entity is in compliance with the authorities that govern the audit entity in the execution of its roles and responsibilities.

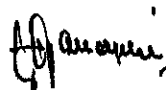
## **6. GENERAL INFORMATION**

The financial statements, notes to the financial statements and general information provided by the Accounting Officer are attached as Annexure A.

The accounts were submitted timeously by the Accounting Officer to the Auditor-General on 30 October 2021 in terms of Section 13 of the State Finance Act, 1991, (Act 31 of 1991).

## **7. ACKNOWLEDGEMENT**

The co-operation and assistance by the management and staff of the Ministry of Information and Communication Technology during the audit is appreciated.



**WINDHOEK, MARCH 2022**

**JUNIAS ETUNA KANDJEKE  
AUDITOR-GENERAL**

## ANNEXURE A

## 1. AUDITED FINANCIAL STATEMENTS

## 1.1 Appropriation account

Service	2020/2021					2019/2020
	N\$	Authorized expenditure N\$	Actual expenditure N\$	Variations		Actual expenditure N\$
				Under-expenditure/ (Excess) N\$	Percent age %	
<b>01. Office of the Minister:</b>						
Original budget	4 376 000					
Plus: Virement	913 500	5 289 500	5 019 130.69	270 369.31	5.11	5 485 071.87
<b>02. Coordination and Support:</b>						
Original budget	72 521 000					
Less: Virement	(2 108 496)					
Less: Suspension	(8 976 000)	61 436 504	60 754 750.58	681 753.42	1.11	65 303 604.30
<b>03. Print Media Affairs:</b>						
Original budget	35 573 000					
Less: Virement	(1 006 504)					
Less: Suspension	(1 200 000)	33 366 496	33 139 464.26	227 031.74	0.68	34 053 531.92
<b>04. Audio-Visual Media, Namibia Communication Commission and Regional Offices:</b>						
Original budget	404 482 000					
Plus: Virement	986 408					
Less: Suspension	(4 200 000)	401 268 408	399 908 697.48	1 359 710.52	0.34	275 884 688.98
<b>05. ICT Development:</b>						
Original budget	9 356 000					
Plus: Virement	1 215 092					
Less: Suspension	(1 100 000)	9 471 092	10 147 876.56	(676 784.56)	(7.15)	7 044 629.85
<b>Total</b>		<b>510 832 000</b>	<b>508 969 919.57</b>	<b>1 862 080.43</b>	<b>0.36</b>	<b>387 771 526.92</b>

## ANNEXURE A (continued)

## 1.2 Standard Subdivisions

Subdivision	2020/2021			2019/2020
	Authorized expenditure	Actual expenditure	Under-expenditure/ (Excess)	Actual expenditure
	N\$	N\$	N\$	N\$
<b>Operational:</b>				
<b>Current expenditure: Personnel</b>				
001. Remuneration	73 756 419	71 479 134.65	2 277 284.35	69 938 245.95
002. Employer's contribution to GIPF	9 127 186	8 798 764.09	328 421.91	8 291 053.30
003. Other conditions of service	1 543 787	1 374 227.57	169 559.43	2 049 243.87
005. Employers contribution to the Social Security	233 608	219 998.62	13 609.38	218 086.16
<b>Total</b>	<b>84 661 000</b>	<b>81 872 124.93</b>	<b>2 788 875.07</b>	<b>80 496 629.28</b>
<b>Current expenditure: Goods and other services</b>				
021. Travel and subsistence allowance	1 474 719	1 352 224.76	122 494.24	5 317 337.74
022. Materials and supplies	2 338 000	2 307 490.25	30 509.75	2 191 802.34
023. Transport	4 647 000	4 647 000.00	-	10 044 035.61
024. Utilities	9 068 000	9 064 647.58	3 352.42	11 750 734.44
025. Maintenance expenses	787 000	786 663.40	336.60	1 120 868.09
026. Property rental and related charges	4 158 000	4 157 999.50	0.50	3 250 178.41
027. Other services and expenses	5 477 281	5 440 979.29	36 301.71	694 175.98
029. Printing and advertisements	-	-	-	3 648 674.95
031. Entertainment: politicians	-	-	-	36 011.06
040. Security contracts	-	-	-	1 579 248.84
<b>Total</b>	<b>27 950 000</b>	<b>27 757 004.78</b>	<b>192 995.22</b>	<b>39 633 067.46</b>
<b>Current expenditure: Membership fees and subscriptions</b>				
041. International	2 521 000	3 643 327.67	(1 122 327.67)	5 360.00
<b>Total</b>	<b>2 521 000</b>	<b>3 643 327.67</b>	<b>(1 122 327.67)</b>	<b>5 360.00</b>
<b>Current expenditure: Subsidies, grants and other transfers</b>				
049. Support for non-profit organisations	-	-	-	3 626 000.00
044. Individuals and non-profit organisation	3 000 000	3 000 000.00	-	-
045. Public and development enterprises	370 600 000	370 600 000.00	-	-
053. Subsidies for state owned enterprises	-	-	-	242 588 156.00
<b>Total</b>	<b>373 600 000</b>	<b>373 600 000.00</b>	<b>-</b>	<b>246 214 156.00</b>
<b>Total: Current expenditure</b>	<b>488 732 000</b>	<b>486 872 457.38</b>	<b>1 859 542.62</b>	<b>366 349 212.74</b>
<b>Capital expenditure: Acquisition of assets</b>				
101. Furniture and office equipment	-	-	-	2 257.91
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2 257.91-</b>
<b>Total: Operational expenditure</b>	<b>488 732 000</b>	<b>485 872 457.38</b>	<b>1 859 542.62</b>	<b>366 351 470.65</b>
<b>Development:</b>				
<b>Capital expenditure: Acquisition of assets</b>				
117. Construction, renovation and improvements	22 100 000	22 097 462.19	2 537.81	21 420 056.27
<b>Total: Development expenditure</b>	<b>22 100 000</b>	<b>22 097 462.19</b>	<b>2 537.81</b>	<b>21 420 056.27</b>
<b>GRAND TOTAL</b>	<b>510 832 000</b>	<b>508 969 919.57</b>	<b>1 862 080.43</b>	<b>387 771 526.92</b>

**1.3 Departmental revenue**

Revenue collected for the year is as follows:

Revenue head	Estimate	Actual revenue 2020/2021	More/(less) than estimated	Actual revenue 2019/2020
	N\$	N\$	N\$	N\$
Miscellaneous	1 000	1 186 832.29	1 185 832.29	726 443.96
Sale of Constitution	1 000	1 910.00	910.00	200.00
Sale of photos	50 000	9 140.00	(40 860.00)	6 080.00
Sale of Namibia Review	1 000	210.00	(790.00)	725.00
Public Address System	50 000	3 000.00	(47 000.00)	87 497.80
<b>TOTAL</b>	<b>103 000</b>	<b>1 201 092.29</b>	<b>1 098 092.29</b>	<b>820 946.76</b>

**4.1 NOTES TO THE FINANCIAL STATEMENTS****1.4.1 Appropriation account: Explanations of variations exceeding 2% between the authorized and actual expenditure****(i) Over-expenditure****Main division 05: Information and Communication Technology development (N\$ 676 784.56 - 7.15%)**

The over-expenditure was due to the fact that arrear payment for international subscription was cancelled on time by the Ministry as instructed by Treasury, however the Ministry of Finance did not cancel this payment on time at the Bank of Namibia, thus resulting in the over expenditure.

**(ii) Underexpenditure****Main division 01: Office of the Minister (N\$ 270 369.31 - 5.11%)**

The underexpenditure was on personnel expenditure. This was due to the late appointment of the Personal Assistant and Secretary of the Deputy Minister.

**2.6.1 Departmental revenue: Explanations for variances exceeding N\$ 200 000****(i) Under-estimation****Miscellaneous (N\$ 1 185 832.29)**

The difference under miscellaneous was due to unused funds that was paid back by the Regional Offices as per Treasury Instruction.

## 2. GENERAL INFORMATION

### 2.1 Bank accounts

The Accounting Officer reported that the Ministry operated the following bank accounts during the financial year under review:

Account name	Bank name	Closing balance at 31 March 2021
		N\$
Annual National ICT Summit	Standard Bank	115 080.76
Scan ICT programme	Standard Bank	270 527.73
Nationhood and National Pride Campaign Programme	First National Bank	2 025 906.68
MICT-Erongo	Bank Windhoek	58 251.05
MICT-Oshana	Bank Windhoek	58 738.35
MICT Hardap Regional Council	Bank Windhoek	61 902.97
MICT Kunene Regional Council	Bank Windhoek	59 490.82
MICT Khomas Regional Council	Bank Windhoek	58 934.45
MICT Kavango West Regional Council	Bank Windhoek	23 419.92
MICT Kavango East Regional Council	Bank Windhoek	(66.96)
MICT Oshikoto Regional Council	Bank Windhoek	91 493.56
MICT Ohangwena Regional Council	Bank Windhoek	192.30
MICT Zambezi Regional Council	Bank Windhoek	363 543.44
MICT Omaheke Regional Council	Bank Windhoek	2 476.10
MICT Karas Regional Council	Bank Windhoek	20 831.75
MICT Otjizondjupa Regional Council	Bank Windhoek	2 662.77
MICT Omusati Regional Council (Call account)	Bank Windhoek	161 651.17
MICT Omusati Regional Council	Bank Windhoek	495 041.34
Namibia Film Commission	Nedbank	327 617.02
Namibia Film Commission	First National Bank	129 361.25

### 2.2 Vehicle accidents

The Accounting Officer reported the following on vehicle accidents during the financial year under review:

Authorized use	Number	Estimate/Actual amount
		N\$
Vehicles still to be repaired as at 01/04/2020	20	-
Accidents reported during the year	5	-
Vehicles repaired during the year	(2)	80 797.85
Vehicles still to be repaired at 31 March 2021	23	80 797.85

**2.3 Vehicles on hand (Pool vehicles)**

The Accounting Officer reported vehicles on hand at 31 March 2021 as follows:

Vehicle type	Number of vehicles
Sedans	22
Pick-ups and combies	60
Heavy vehicles ( Lorries, tractors and busses)	1

**2.4 Points keeping stock and annual stocktaking**

The Accounting Officer reported that the Ministry has nineteen (19) points where stock and equipment are kept with a total value of stock amounting to N\$ 49 992 257.73. Surpluses amounting to N\$ 125 486.00, deficiencies valued at N\$ 70 655.00 and worn and damaged items to a total value of N\$ 68 756.00 were reported during stocktaking.

**2.5 Stores and depots**

The Accounting Officer reported stock on hand to a total value of N\$ 637 991.89 at stores and depots at 31 March 2021.

**2.6 Internal inspections**

The Accounting Officer reported that the Ministry conducted a total of forty four (44) internal inspections which comprises of fourteen (14) financial, nineteen (19) stock and equipment and eleven (11) internal audit inspections.

**2.7 Debt to the Government**

The Accounting Officer reported debt to the Government amounting to N\$ 487 393.32 at 31 March 2021 in respect of car capital allowance overpayments, DSA advances, leave without pay, phone debt and housing allowance overpayments.

**2.8 Losses and damages**

The Accounting Officer reported theft of a laptop valued at N\$ 10 000.00.

## ANNEXURE A (continued)

## 2.9 Capital projects

The following is the development project of the Ministry for the financial year:

Name of project	Approved total budget	Total expenditure as at 31/03/2020	Approved appropriation 2020/2021	Actual expenditure 2020/2021	Total expenditure as at 31/03/2021	Expected year of completion
		N\$	N\$	N\$	N\$	
MICT Office Construction (Regional Offices)	107 626 000	111 411 976.68	22 100 000	22 097 462.19	133 509 438.87	31/03/2023
<b>Total</b>	<b>107 626 000</b>	<b>111 411 976.69</b>	<b>22 100 000</b>	<b>22 097 462.19</b>	<b>133 509 438.87</b>	

## 2.10 Suspense accounts

Eleven (11) Suspense accounts had outstanding balances at the end of the financial year of which five (5) had credit balances and six (6) had debit balances. The following suspense accounts had balances at 31 March 2021:

Description	Balance as at 31/03/2020 Debit / (Credit)
	N\$
Receipt suspense	(295 325.10)
Petty cash	250.00
R&D cheques	17 760.00
S&T advance suspense account	310 235.72
Rejection account	(1 023 071.04)
Bills payable	87 240.70
Electronic Fund Transfer Clearing Account (EFT)	(169 405.62)
Social Security	(928.10)
Pension Fund: GIPF	(49 679.84)
Commercial Bank of Namibia	(6 582.07)
Debt establishment	176 386.42

WINDHOEK, 04 OCTOBER 2021

MR M. UA-NDJARAKANA  
ACCOUNTING OFFICER