

REPUBLIC OF NAMIBIA





REPORT OF THE AUDITOR-GENERAL ON THE ACCOUNTS OF THE

TOWN COUNCIL OF KARIBIB

FOR THE FINANCIAL YEAR ENDED 30 JUNE 2021

Published by authority
Price (Vat excluded) N\$ 58.00
Report no: 17/2023



REPUBLIC OF NAMIBIA



TO THE HONOURABLE SPEAKER OF THE NATIONAL ASSEMBLY

I have the honour to submit herewith my report on the accounts of the Karibib Town Council for the financial year ended 30 June 2021, in terms of Article 127(2) of the Namibian Constitution. The report is transmitted to the Honourable Minister in terms of Section 27(1) of the State Finance Act, 1991 (Act 31 of 1991) to be laid upon the Table of the National Assembly in terms of Section 27(4) of the Act.

WINDHOEK, February 2023

JUNIAS ETUNA KANDJEKE AUDITOR-GENERAL .

REPORT OF THE AUDITOR-GENERAL ON THE ACCOUNTS OF THE KARIBIB TOWN COUNCIL FOR THE FINANCIAL YEAR ENDED 30 JUNE 2021

1. ADVERSE AUDIT OPINION

I have audited the financial statements of Karibib Town Council for the financial year ended 30 June 2021. These financial statements comprise the statement of financial position, statement financial performance, statement of changes in net assets, the statement of cash flow for the year then ended, and a summary of significant accounting policies.

In my opinion, because of the significance of matters discussed in the Basis of Adverse audit Opinion paragraph, the financial statements do not present fairly the financial position of Karibib Town Council as at 30 June 2021 and its financial performance and cash flow for the year then ended in accordance with International Public Sector Accounting Standards (IPSAS).

2. BASIS FOR ADVERSE AUDIT OPINION

I conducted my audit in accordance with International Standards for Supreme Audits Institutions (ISSAI's). My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the financial statements section the audit report. I am independent of the entity in accordance with the Code of Ethics for Supreme Audit Institutions together with the ethical requirements that are relevant to my audit of the financial statements, and I have fulfilled my other ethical responsibilities in accordance with these requirements and the Code of Ethics. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion. The adverse audit opinion is expressed due to the following:

2.1 STATEMENT OF CASH FLOW

The auditors noted a difference of N\$ 301 186 (2020: N\$ 2 311 549) between the sale of goods and services in the statement of cash flow N\$ 16 268 065 (2020: N\$ 15 500 198) and service charges as per note 3 N\$ 16 569 251 (2020: N\$ 13 188 649).

Council is recommended to ensure that amounts in the statement of cash flow agree to the notes.

2.2 PROPERTY, PLANT AND EQUIPMENT

It was noted that unsold erven to the value of N\$ 195 455 456 was recorded under land which should have been disclosed under inventory as per IPSAS 12.11 which states that inventories encompass goods purchased and held for resale including land and other property held for sale. Therefore, inventory is understated and property, plant and equipment is overstated with N\$ 195 455 456. Furthermore, it was noted that there is a difference amounting to N\$ 529 400 for property, plant and equipment between the general ledger and the amount in the annual financial statements

Property, plant and equipment was not grouped according to the relevant classes as required under IPSAS 17.52 which states that a class of property plant and equipment is a grouping of assets of a similar nature or function in an entity's operations.

Council is recommended to ensure that inventory is correctly classified, the general ledger and the financial statements agree and property plant and equipment is grouped according to the relevant classes.

2.3 BANK RECONCILIATION

There were differences of N\$ 526 322 on the bank reconciliation between the cash book balance on 30 June 2021 of N\$ 2 050 454 and financial statements balance of N\$ 1 488 132.

Council is recommended to ensure that the bank reconciliation is performed correctly.

2.4 REVENUE - CONVENTIONAL WATER

The auditors noted that a lower tariff of N\$ 16.45 was used for pensioners with regards to conventional water, however this tariff was not gazetted.

Council is recommended to ensure that gazetted tariffs are used.

2.5 TRADE PAYABLES - GOVERNMENT LOANS

The auditors noted loans redeemed amounting to N\$ 1 877 980 were disclosed under capital outlay in the 2020 financial year, however, in the year under review, loans redeemed were disclosed under the external government loans as an opening balance which resulted in government loans being overstated with N\$ 1 877 980.

Council is recommended to ensure that loans redeemed are correctly disclosed in the financial statements.

2.6 REVENUE - SALE OF ERVEN

The auditors were unable to ascertain whether the N\$ 1 741 132 is actual erven sold for the period under review or whether it relates to monthly payments for erven sold in the past, as there were no supporting documents provided.

Council is recommended to ensure that supporting documents are available for audit purposes.

2.7 LONG - TERM LIABILITIES

The auditors have noted that a vehicle purchased on hire purchase was not recorded under the long-term liabilities resulting in the understatement of N\$ 600 863 of this account area.

Council is recommended to ensure that all long-term liabilities are correctly recorded.

2.8 INTEREST PAID

The auditors noted that the instalments of the hire purchase were not accounted for. Therefore, the auditors could not satisfy themselves on the accuracy and completeness of the interest paid account of N\$ 574 898.

Council is recommended to ensure that instalments of the hire purchase are accounted for.

2.9 HOUSING FUND

There is a difference amounting to N\$ 4 100 000 for housing fund between the financial statements of N\$ 4 637 050 and note 12 of N\$ 537 050.

Council is recommended to ensure that amounts in the financial statements agree to the notes.

2.10 RESTATEMENT ON ADDITIONS

The auditors noted that there is a restatement on additions of IPSAS under the reconciliation of property, plant and equipment (2020) amounting to N\$ 234 555 121, however this amount was not disclosed and explained anywhere else under the notes and was also not accounted for under the statement of changes in equity.

Council is recommended to ensure that restatements are disclosed in the notes and accounted for in the statement of changes in equity.

3. KEY AUDIT MATTERS

Key audit matters are those matters that, in my professional judgment, were of most significance in my audit of the financial statements of the current period. These matters were addressed in the context of my audit of the financial statements as a whole, and in forming my opinion thereon, and I do not provide a separate opinion on these matters. I do not have anything to report on this matter.

4. OTHER INFORMATION

Management is responsible for the other information. The other information does not include the financial statements and the audit report thereon. My opinion on the financial statements does not cover the other information and I do not express an audit opinion or any form of assurance conclusion thereon. In connection with the audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

5. RESPONSIBILITIES OF MANAGEMENT AND THOSE CHARGED WITH GOVERNANCE FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (IPSAS) and legislation, and for such internal controls as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the

entity or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the entity's financial reporting process.

6. AUDITOR'S RESPONSIBILITY FOR THE AUDIT OF THE FINANCIAL STATEMENTS

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue a report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the International Standards for Supreme Audit Institutions (ISSAIs), will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with the International Standards for Supreme Audit Institutions, I exercise professional scepticism throughout the audit. I also;

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies uses and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

• I also provide those charged with governance with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable related safeguards.

From the matters communicated with those charged with governance, I determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. I describe these matters in my report unless law or regulation precludes public disclosure about the matter or, when, in extremely rare circumstances, I determine that a matter should not be communicated in my report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

7. REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS

The financial statements were submitted later than required by the Accounting Officer to the Auditor-General on 22 April 2022 in terms of Local Authorities Act 23 of 1992, instead of three months after year end (30 September 2021) as required by the Act.

8. ACKNOWLEDGEMENT

The co-operation and assistance by the management and staff of Karibib Town Council during the audit is appreciated.

WINDHOEK, February 2023

JUNIAS ETUNA KANDJEKE AUDITOR-GENERAL

Monday

ANNEXURE A

KARIBIB TOWN COUNCIL STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE

		2021	2020
, asserted	Note	N\$	N\$
ASSETS			
Current assets		14 080 235	10 219 025
Cash and cash equivalents		2 651 252	2 253 700
Value added tax receivable		1 553 451	1 649 608
Receivables from exchange transactions	8	9 628 681	6 228 555
Inventories		200 987	87 162
Staff low-cost housing loans receivable		45 864	-
Non-current assets		248 539 710	247 521 304
Property, plant and equipment	9 Г	243 193 383	242 715 856
Equity investment in Erongo red (Pty) Ltd	_ [3 129 079	3 129 079
Staff low-cost housing loans receivable		675 870	-
Long-term receivables		1 541 378	1 676 369
	_	2/2/10 045	257 740 220
Total assets		262 619 945	257 740 329
FUNDS AND LIABILITIES			
Current liabilities	_	14 654 664	12 447 608
Payables from exchange transactions	10	13 166 532	12 150 309
Payables from non-exchange transactions	11	4 100 400	4 290
Bank - overdraft	L	1 488 132	293 009
Non-current liabilities		736 203	901 715
Long-term loans		750 205	JUI 713
Total liabilities		15 390 867	13 349 323
Net assets	_	247 229 078	244 391 006
Reserves	12	4 637 050	4 563 413
Housing fund Accumulated surplus	12	242 592 028	239 827 593
Total net assets and equity	-	247 229 078	244 391 006
Total net assets and equity	=	2., 22, 3,0	

KARIBIB TOWN COUNCIL STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE

		2021	2020
	Note	N\$	N\$
Revenue from non-exchange transactions		18 718 747	21 302 670
Property rates and taxes		11 941 732	11 294 630
Transfers from government and related entities	2	6 777 015	10 008 040
Revenue from exchange transactions		23 547 008	19 288 215
Sale of erven		1 741 132	1 700 966
Service charges	3	16 569 251	13 188 649
Surcharges and interest		1 328 322	1 071 867
Rental of facilities and equipment	4	1 336 303	1 658 106
Other revenue	5	1 387 597	616 398
Interest earned on investments		67 618	139 671
Interest earned on outstanding trade and other			
receivables		1 116 785	912 558
Total Revenue		42 265 755	40 590 885
Expenses		36 281 719	36 466 689
Bulk purchases		7 125 988	6 772 780
Employee costs	6	12 203 799	11 692 187
Depreciation and amortisation expenses		3 969 029	3 836 347
Repairs and maintenance		1 888 465	1 525 443
Contracted services		80 446	62 260
Debt impairment		3 907 355	5 925 393
General expenses	7	6 531 739	6 141 083
Interest paid		574 898	511 196
Surplus/(deficit) for the year		5 984 036	4 124 196

KARIBIB TOWN COUNCIL STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 30 JUNE

Rolomes 1 Tuly 2018		D		
Rolonce 1 Inly 2018	reserve	fund	surplus	assets/equity
Rolonce 1 Inly 2018	\$N	SN.	\$N	\$ Z
Dalance 1 July 2010	2 452 341	4 914 198	235 703 397	243 069 936
Changes in net assets/equity	•	•	4 124 196	4 124 196
Direct adjustments to net assets	(2 452 341)	(350 785)	1	(2 803 126)
Total changes in net assets		4 563 413	239 827 593	244 391 006
Adjustments			(10,5010,501)	(107 016 6)
Prior year adjustments	1		(3 219 001)	(100 K12 C)
Balance at 01 July 2020 as Restated*	t	4 563 413	236 607 992	241 171 405
Changes in Net assets/equity			1	1
Surplus for the year	1	•	5 984 036	5 984 036
Direct Adjustments to net assets	t	73 637	l	73 637
Balance at 30 June 2021		4 637 050	242 592 028	247 229 078

KARIBIB TOWN COUNCIL STATEMENT OF CASH FLOW FOR THE YEAR ENDED 30 June

	_	2021	2020
	Note	N\$	N\$
Cash flows from operating activities			
Receipts		35 054 430	36 942 539
Property taxes and other		11 941 732	11 294 630
Sale of goods and services	·	16 268 065	15 500 198
Government grants and subsidies		6 777 015	10 008 040
Interest received		67 618	139 671
Payments		(30 653 190)	(29 296 087)
Compensation of employees	[(12 203 798)	11 692 187
Suppliers		(17 874 494)	17 092 704
Interest paid		(574 898)	511 196
Net cash flows from operating activities	13	4 401 240	7 646 452
Cash flows from investing activities	r		
Purchase of property, plant and equipment	9	(4 446 556)	(6 729 623)
Loans advanced to staff		(721 734)	•
Proceeds from sale of long-term receivable		134 991	
Net cash flows from investing activities		(5 033 299)	(6 729 623)
Cash flows from financing activities			
Repayment of loans	-	(165 512)	(158 578)
Net cash flows from financing activities	-	(165 512)	(158 578)
Net increase/(decrease) in cash and cash			
equivalents Cash and cash equivalents at the beginning of the		(797 571)	758 251
year	-	1 960 691	1 202 440
Cash and cash equivalents at the end of the year		1 163 120	1 960 691

1. Presentation of Annual Financial Statements

The annual financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS), as approved by the line minister in consultation with audit Auditor General in accordance with Section 87 (1) of the Local Authorities Act 23 of 1992 as amended. The Karibib Town Council adopted accrual basis International Public Sector Accounting Standards (IPSAS) on 1 July 2019, having previously prepared its financial statements in accordance with D3 format directed by the Auditor General. In the adoption of accrual basis IPSAS's, it has elected to utilise some of the transitional exemptions allowed by IPSAS 33, "First Time Adoption of Accrual Basis IPSAS".

Some of the transitional exemptions utilised do affect the fair presentation of the financial statements, as well as compliance with accrual basis IPSAS's, during the period of transition and therefore town council cannot assert full compliance with accrual basis IPSAS's. During this transition period the financial statements will be known as the Transitional IPSAS Financial Statements and certain disclosures, and reconciliations are required to provide sufficient and relevant information to the users of the financial statements.

The Town Council adopted accrual basis IPSAS's for the first time at 1 July 2019 and is making use of some of the transitional provisions for the 2020/2021 financial year. Details of the exemptions in adopting accrual basis IPSAS's are provided below.

The Town Council choose to utilise the following transitional exemptions that do affect the fair presentation of the financial Statements:

IPSAS 5 Borrowing Costs

IPSAS 12 Inventories

IPSAS 16 Investment Property

IPSAS 17 Property, Plant and Equipment

IPSAS 19 Provision, Contingent legalities and Contingent Assess

IPSAS 20 Related Party Disclosure

IPSAS 30 Financial Instruments

IPSAS 31 Intangible Assets

IPSAS 32 Services Concession Arrangements: Grantor

IPSAS 35 Consolidated Financial Statements

IPSAS 36 Investments in Associates and Joint Ventures

IPSAS 39 Employee Benefits

Transitional exemptions utilised that do not affect fair presentation of financial statements:

IPSAS 4 The Effects of Changes in Foreign Exchange Rates

IPSAS 10 Financial Reporting in Hyperinflationary Economies

IPSAS 13 Leases

IPSAS 21 Impairment for Non cash Generating Assets

IPSAS 26 Impairment of Cash Generating Assets

IPSAS 28 Financial Instruments: Disclosure

IPSAS 29 Financial Instruments: Recognition and Measurement

IPSAS 37 Joint Arrangements

IPSAS's to be adopted in full during 2020/2021 financial period:

IPSAS 1 Presentation of Financial Statements

IPSAS 2 Cash Flow Statements

IPSAS 3 Accounting Policies, Changes in Accounting Estimates and Errors

IPSAS 9 Revenue from Exchange Transaction

IPSAS 14 Events after Reporting Date

IPSAS 22 Disclosure of information about the General Government Sectors

IPSAS 24 Presentation of Budget Information in the Financial Statements

These annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise. They are presented in Namibia Dollar.

In the absence of an issued and effective Standard of IPSAS, accounting policies for material transactions, events or conditions were developed in accordance with paragraph 12 of IPSAS 3.

Assets, Liabilities, Revenues and Expenses were not offset, except where offsetting is either required or permitted by IPSAS.

A summary of the significant accounting policies, which have been consistently applied in the preparation of these annual financial statements, are disclosed below. Certain accounting policies are supported by reasonable and prudent judgements and estimates.

1.1 Significant judgements and sources of estimation uncertainty

In preparing the annual financial statements, management is required to make estimates and assumptions that affect the amounts represented in the annual financial statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the annual financial statements.

These estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

The following are the critical judgements and estimations that management have made in the process of applying the Town Council's Accounting Policies and that have the most significant effect on the amounts recognised in Annual Financial Statements:

Revenue recognition

Accounting Policy 1.3 on revenue from exchange transactions and accounting policy 1.2 on revenue from non-exchange transactions describes the conditions under which revenue will be recorded by the management of the Town Council.

In making their judgement, the management considered the detailed criteria for the recognition of revenue asset outing IPSAS9 (Revenue from Exchange Transactions) and IPSAS23 (Revenue from Non exchange Transactions). As far as revenue from non-exchange transactions is concerned (see Basis of Preparation above), and, in particular, whether the Town Council, when goods are sold, had transferred to the buyer the significant risks and rewards of ownership of the goods and when services is rendered, whether the service has been rendered. Also of importance is the estimation process involved in initially measuring revenue at the fair value thereof. Management of the Town Council is satisfied that recognition of the revenue in the current year is appropriate.

Impairment of financial assets

Accounting Policy 1.6 on Financial Instruments sub paragraph impairment of financial assets describes the process followed to determine the value at which financial assets should be impaired. In making the estimation of the impairment, the management of the Town Council considered the detailed criteria of impairment and used its judgement to select a variety of methods and make assumptions that are mainly based on market conditions existing at the end of the reporting period. The management of the Town Council is satisfied that impairment of financial assets recorded during the year is appropriate.

Impairment of trade receivables

The calculation in respect of the impairment of debtors is based on an assessment of the extent to which debtors have defaulted on payments already due, and an assessment of their ability to make payments based on their credit worthiness. This is performed per service identifiable categories across all classes of debtors.

Useful lives of property, plant and equipment, intangible assets, and investment property As described in accounting policies 1.4, and the Town Council depreciates its property, plant & equipment and investment property, and amortises its intangible assets, over the estimated useful lives of the assets, taking into account the residual values of the assets at the end of their useful lives, which is determined when the assets are available for use.

The estimation of residual values of assets is based on management's judgement as to whether the assets will be sold or used to the end of their useful lives, and in what condition they will be at that time.

Impairment: write down of property, plant & equipment, intangible assets, investment property and inventories

Accounting policy on impairment of assets, accounting policy on intangible assets – subsequent measurement, amortisation and impairment and accounting policy on inventory – subsequent measurement describe the conditions under which non-financial assets are tested for potential impairment losses by the management of the Town Council. Significant estimates and judgements are made relating to impairment testing of property, plant and equipment, impairment testing of intangible assets and write down of inventories to the lowest of cost and net realisable value.

In making the above mentioned estimates and judgement, management considered the subsequent measurement criteria and indicators of potential impairment losses. In particular, the calculation of the recoverable service amount for property, plant and equipment and intangible assets and the net realisable value for inventories involves significant judgment by management.

Estimated impairments during the year to inventory, property, plant and equipment, intangible assets and investment property are disclosed in notes, 11, and to the annual financial statements, if applicable.

1.2 Revenue from non-exchange transactions

Revenue comprises gross inflows of economic benefits or service potential received and receivable by the entity, which represents an increase in net assets, other than increases relating to contributions from owners.

Rates and Taxes

Revenue from property rates is recognised when the legal entitlement to this revenue arises. Collection charges are recognised when such amounts are legally enforceable. Penalty interest on unpaid rates is recognised on a time proportionate basis with reference to the principal amount receivable and effective interest rate applicable. A composite rating system charging different rate tariffs is employed. Rebates are granted to certain categories of ratepayers and are deducted from revenue.

Government Grants and Receipts

Conditional grants, donations and funding are recognised as revenue to the extent that the Town Council has complied with any of the criteria, conditions or obligations embodied in the agreement

Government grants that are receivable as compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to the Town Council with no future related costs, are recognised in surplus or deficit in the period in which they become receivable.

Interest earned on investments is treated in accordance with grant conditions. If it is payable to the funder it is recorded as part of the creditor and if it is the Town Council's interest, it is recognised as interest earned in surplus or deficit.

Fines

Fines constitute both spot fines and summonses.

Revenue for fines is recognised when the fine is issued at the full amount of the receivable. The Town Council uses estimates to determine the amount of revenue that the Town Council's is entitled to collect that is subject to further legal proceedings.

Public contributions

Revenue from public contributions is recognised when all conditions associated with the contribution have been met or where the contribution is to finance property, plant and equipment, when such items of property, plant and equipment are brought into use.

1.3 Revenue from exchange transactions

Sale of goods (including houses)

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- * the entity has transferred to the purchaser the significant risks and rewards of ownership of the goods;
- * the entity retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;

- * it is probable that the economic benefits or service potential associated with the transaction will flow to the entity; and
- * the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Service charges

Service charges are levied in terms of the approved tariffs.

Service charges relating to water are based on consumption. Meters are read on a monthly basis and are recognised as revenue when invoiced. Provisional estimates of consumption, based on the consumption history, are made monthly when meter readings have not been taken. The provisional estimates of consumption are recognised as revenue when invoiced, except at year end when estimates of consumption up to year end are recorded as revenue without it being invoiced. Adjustments to provisional estimates of consumption are made in the invoicing period in which meter shave been read. These adjustments are recognised as revenue in the invoicing period. In respect of estimates of consumption between the last reading date and the reporting date, an accrual is made based on the average monthly consumption of consumers.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to all properties that have improvements. Tariffs are determined per category of property usage, and are levied based on the number of bins on each property.

Service charges relating to sewerage for residential properties are recognised on a monthly basis in arrears by applying the approved tariff to all properties. Tariffs are levied based on the extent and / or zoning of each property. All other properties are levied based on the water consumption, using the tariffs approved by council, and are levied monthly.

Prepaid water

Revenue from the sale of water prepaid meter cards is recognised at the point of sale. Revenue from the prepaid sales is recognised based on an estimate of the prepaid service consumed as at the reporting date.

Rentals received

Revenue from the rental of facilities and equipment is recognised on a straight line basis over the term of the lease agreement.

Finance income

Interest earned on investments is recognised in surplus or deficit on the time proportionate basis that takes into account the effective yield on the investment.

Interest earned on the following investments is not recognised in surplus or deficit:

- Interest earned on Councillors' Gratuity Fund is allocated directly to the creditor: Councillors' Gratuity Fund. Additional text
- Interest earned on unutilised conditional donations is allocated directly to the creditor: unutilised public donations, if the unutilised donations are kept in a dedicated separate bank account.

Dividends

Dividends are recognised on the date that the Town Council becomes entitled to receive the dividend in accordance with the substance of the relevant agreement, where applicable.

Tariff charges

Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant authorised tariff. This includes the issuing of licences and permits.

Revenue from agency services

Revenue for agency services is recognised on a monthly basis; once their venue collected on behalf of agents has been quantified. The revenue recognised is in terms of the agency agreement.

1.4 Property, plant and equipment

Initial recognition

property, plant and equipment are initially recognised at cost.

Where an asset is acquired by the Town Council for no or nominal consideration (i.e. a non-exchange transaction), the cost is deemed to be equal to the fair value of that asset on the date acquired.

Subsequent measurement

Subsequently all property plant and equipment are measured at cost, less accumulated depreciation, and accumulated impairment losses.

Depreciation

Depreciation on assets other than land is calculated on cost, using the straight line method, to allocate their cost or revalued amounts to their residual values over the estimated useful lives of the assets. Each part of an item of property, plant and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately.

The useful lives of items of property, plant and equipment have been assessed as follows:

Item	Average Useful Life
Buildings	<u> </u>
Improvements	8 - 80
Infrastructure	
Roads and storm water	8 - 80
Sanitation	10 - 90
Solid waste	5 - 80
Water	10 - 90
Community	
Facilities	8 - 80
Other	
Computer equipment	4 ~ 8
Emergency equipment	5 - 6
Furniture and fittings	5 - 8
Motor vehicles	5 - 15
Office equipment	4 - 15
Plant and equipment	4 - 15
Specialised vehicles	5 - 15

Land

Land is stated at historical cost and is not depreciated as it is deemed to have an indefinite useful life.

Incomplete construction work

Incomplete construction work is stated at historical cost. Depreciation only commences when the asset is available for use.

Derecognition

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. Gains are not classified as revenue.

1.5 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

The council as lessee

Finance leases

Property, plant and equipment or intangible assets subject to finance lease agreements are capitalised at amounts equal to the fair value of the leased asset or, if lower, the present value of the minimum lease payments, each determined at the inception of the lease. Corresponding liabilities are recognised at equal amounts. In discounting the lease payments, the town council uses the interest rate that exactly discounts the lease payments to the fair value of the asset, plus any direct costs incurred.

Subsequent to initial recognition, the leased assets are accounted for in accordance with the stated accounting policies applicable to property, plant and equipment or intangible assets. The lease liability is reduced by the lease payments, which are allocated between the finance cost and the capital repayment using the effective interest rate method. Finance costs are expensed when incurred. The accounting policies relating to derecognition of financial instruments are applied to lease payables. The lease asset is depreciated over the shorter of the asset's useful life or the lease term.

Operating leases

The Town Council recognises operating lease rentals as an expense in surplus or deficit on a straight line basis over the term of the relevant lease. The difference between the amounts recognised as an expense and the contractual payments are recognised as an operating lease asset or liability. Any lease incentives are included as part of the net consideration agreed.

The council as a lessor

Amounts due from lessees under finance leases or instalment sale agreements are recorded as receivables at the amount of the Town Council's net investment in the leases. Finance lease or instalment sale revenue is allocated to accounting periods so as to reflect a constant periodic rate of return on the Town Council's net investment out standing in respect of the leases or instalment sale agreements.

Rental revenue from operating leases is recognised on a straight line basis over the term of the relevant lease.

1.6 Financial instruments

The Council has various types of financial instruments, and these can be broadly categorised as financial assets, financial liabilities or residual interests in accordance with the substance of the contractual agreement.

Initial recognition

Financial assets and financial liabilities are recognised when it becomes party to the contractual provisions of the instrument.

The Town Council does not offset a financial asset and a financial liability unless a legally enforceable right to set-off the recognised amounts currently exist and the Town Council intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Fair value methods and assumptions

The fair value of financial instruments is determined as follows:

* The fair values of quoted investments are based on current bid prices;

* The market for a Financial Asset is not active (and for unlisted securities), the Town Council establishes fair value by using valuation techniques. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity specific inputs.

Classification

The entity has the following types of financial assets (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Receivables from exchange	Financial asset measured at amortised cost
Receivables from non-exchange	Financial asset measured at amortised cost
Long term receivable	Financial asset measured at amortised cost
Bank, cash and cash equivalent	Available for sale investment

Trade and other receivables (excluding value added taxation, prepayments and operating lease receivables), loans to municipal entities and loans that have fixed and determinable payments that are not quoted in an active market are classified as financial assets at amortised cost.

Cash includes cash on hand (including petty cash) and cash with banks (including call deposits). For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand and deposits held on call with banks, net of bank overdrafts.

The entity has the following types of financial liabilities (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Payables under exchange transactions	Financial liability measured at amortised cost
Payables from non-exchange transactions	Financial liability measured at amortised cost
Bank overdraft	Financial liability measured at amortised cost

Bank Overdrafts are recorded based on the facility utilised. Finance charges on bank overdrafts are expensed as incurred.

Initial and subsequent measurement of financial assets and financial liabilities

Financial assets:

At fair value through surplus or deficit

Financial assets at fair value through surplus or deficit are initially and subsequently, at the end of each financial year, measured at fair value with the profit or loss being recognised in surplus or deficit.

Financial assets measured at amortised cost

If there is objective evidence that an impairment loss on financial assets measured at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future credit losses that have not been incurred) discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced through the use of an allowance account. The amount of the loss is recognised in surplus or deficit.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed by adjusting an allowance account. The reversal does not result in a carrying amount of the financial asset that exceeds what the amortised cost would have been had the impairment not been recognised at the date the impairment is reversed. The amount of the reversal is recognised in surplus or deficit.

Financial Liabilities:

At amortised Cost

Any other financial liabilities are classified as other financial liabilities (all payables, loans and borrowings are classified as other liabilities) and are initially measured at fair value, net of transaction costs. Trade and other payables, interest bearing debt including finance lease liabilities, non-interest bearing debt and bank borrowings are subsequently measured at amortised cost using the effective interest rate method. Interest expense is recognised in surplus or deficit by applying the effective interest rate.

Bank borrowings, consisting of interest bearing short term bank loans, repayable on demand and over drafts are recorded at the proceeds received. Finance costs are accounted for using the accrual basis and are added to the carrying amount of the bank borrowing to the extent that they are not settled in the period that they arise.

Prepayments are carried at cost less any accumulated impairment losses.

Impairment of Financial Assets:

Financial assets, other than those at fair value, are assessed for indicators of impairment at the end of each reporting period. Financial Assets are impaired where there is objective evidence of impairment of Financial Assets (such as the probability of in solvency or significant financial difficulties of the debtor). If there is such evidence the recoverable amount is estimated, and an impairment loss is recognised through the use of an allowance account.

Financial assets at amortised cost

A provision for impairment of accounts receivables is established when there is objective evidence that the town council will not be able to collect all amounts due according to the original terms of receivables. The provision is made whereby the recoverability of accounts receivable is assessed individually and then collectively after grouping the assets in financial assets with similar credit risk characteristics. The amount of the provision is the difference between the financial asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate. Future cash flows in a group of financial assets that are collectively evaluated for impairment are estimated on the basis of historical loss experience for assets with credit risk characteristics similar to those in the group. Cash flows relating to short term receivables are not discounted where the effect of discounting is immaterial.

The carrying amount of the financial asset is reduced by the impairment loss directly for all financial assets carried at amortised cost with the exception of consumer debtors, where the carrying amount is reduced through the use of an allowance account. When a consumer debtor is considered uncollectible, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against revenue. Changes in the carrying amount of the allowance account are recognised in surplus or deficit.

Financial assets available for sale

When a decline in the fair value of an available for sale financial asset has been recognised directly in net assets and there is objective evidence that the asset is impaired, the cumulative loss that had been recognised directly in net assets shall be removed and recognised in surplus or deficit even though the financial asset has not been derecognised.

The amount of the cumulative loss that is removed from net assets and recognised in surplus or deficit is the difference between the acquisition cost (net of any principal repayment and amortisation) and current fair value, less any impairment loss on that financial asset previously recognised in surplus or deficit.

Impairment losses recognised in surplus or deficit for an investment in an equity instrument classified as available for sale are not reversed through surplus or deficit.

If, in a subsequent period, the fair value of a debt instrument classified as available for sale increases and the increase can be objectively related to an event occurring after the impairment loss is recognised in surplus or deficit, the impairment loss must be reversed, with the amount of the reversal recognised in surplus or deficit.

The entity first assesses whether the substance of a concessionary loan is in fact a loan. On initial recognition, the entity analyses a concessionary loan into its component parts and accounts for each component separately. The entity accounts for that part of a concessionary loan that is:

- * a social benefit in accordance with the Framework for the Preparation and Presentation of Financial Statements, where it is the issuer of the loan; or
- * non exchange revenue, in accordance with the Standard of IPSAS on Revenue from Non exchange Transactions (Taxes and Transfers), where it is the recipient of the loan.

Derecognition

Financial assets

The Council derecognises financial assets only when the contractual rights to the cash flows from the asset expires or it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity, except when Council approves the write off of financial assets due to non-recoverability.

If the Council neither transfers nor retains substantially all the risks and rewards of ownership and continues to control the transferred asset, the Town Council recognises its retained interest in the asset and an associated liability for amounts it may have to pay. If the Town Council retains substantially all the risks and rewards of ownership of a transferred financial asset, the council continues to recognise the financial asset and also recognises a collateralised borrowing for the proceeds received.

Financial liabilities

The Council derecognises financial liabilities when, and only when, the council's obligations are discharged, cancelled or they expire.

The Council recognises the difference between the carrying amount of the financial liability (or part of a financial liability) extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred, or liabilities assumed, in surplus or deficit.

1.7 Employee Benefits

Employee benefits are all forms of consideration given by an entity in exchange for service rendered by employees.

Short term employee benefits

The costs of all short term employee benefits such as leave pay, are recognised during the period in which the employee renders the related service. The liability for leave pay is based on the total accrued leave days at year end and is shown as a creditor in the Statement of Financial Position. The Town Council recognises the expected cost of performance bonuses only when the council has a present legal or constructive obligation to make such payment and a reliable estimate can be made.

Post-employment benefits

The council provides retirement benefits for its employees. There are all defined contribution post-employment plans.

Post-employment benefits: defined contribution plans

Defined contribution plans are post-employment benefit plans under which an entity pays fixed contributions into a separate entity (a fund) and will have no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employee benefits relating to employee service in the current and prior periods.

1.8 Borrowing costs

The Council uses the Benchmark treatment of Borrowing costs as such borrowing costs are recognised as an expense in the period in which they are incurred regardless of how the borrowing costs were applied.

1.9 Related parties

Individuals as well as their close family members, and or entities are related parties if one party has the ability, directly or indirectly, to control or jointly control the other party or exercise significant influence over the other party in making financial and or operating decisions. Management is regarded as a related party and comprises the Mayor, management committee members, Council members, Chief Executive Officer and all other head of department Officers reporting directly to the Chief Executive Officer or as designated by the Chief Executive Officer.

1.10 Budget information

The annual budget figures have been prepared in accordance with the IPSAS's and are consistent with the accounting policies adopted by the Council for the preparation of these annual financial statements. The amounts are scheduled as a separate additional financial statement, called the statement of comparison of budget and actual amounts. Explanatory comment is provided in the statement giving reasons for overall growth or decline in the budget and motivations for over or under spending online items. The annual budget figures included in the annual financial statements are for the Town Council and do not include budget information relating to subsidiaries or associates. These figures are those approved by the Council at the beginning and during the year following a period of consultation.

The approved budget covers the period from 1 July 2020 to 30 June 2021.

1.11 Going concern assumption

At 30 June 2021 the council's current assets exceeded its current liabilities. Though the council was not spared from the impact of Covid-19 and related effects, the council have prepared the annual financial statements under the going concern assumption, based on management assumptions as set out in note 28 to the annual financial statements.

1.12 Equity investment in Erongo Red (Pty) Ltd

An investment in an associate is carried at cost less any accumulated impairment.

1.13 Net assets

Statutory fund

The Housing Fund was established in terms of Section 58 of the Local Authorities Act,1992 (Act 23 of 1992). The Housing Fund contains all proceeds from housing developments, which include proceeds of loans raised, rental income, redemption of loans granted, sale of houses, interest from investments and other moneys accruing to the fund. Unexpended moneys in the Housing Fund which are not required for immediate use may be invested with such financial institution as may be approved by the Minister.

Monies standing to the credit of the Housing Fund are used only for purposes of the construction, acquisition or maintenance of dwellings; loans granted; repayment of loans raised; costs incurred in connection with the administration of housing schemes and any other purpose approved in writing by the Minister.

Accumulated surplus

The accumulated surplus contains accumulated surpluses, after appropriations to and from statutory funds.

1.14 Grants-In-Aid

The Council transfers money to individuals, organisations and to the sectors of government from time to time. When making these transfers, the Town Council does not:

- (a) Receive any goods or services directly in return, as would be expected in a purchase or sale transaction;
- (b) Expect to be repaid in future; or
- (c) Expect a financial return, as would be expected from an investment.

These transfers are recognised in surplus or deficit as expenses in the period that the events giving rise to the transfer occurred.

1.15 Value Added Tax

The Council accounts for Value added tax in accordance with section 18 of the Value added tax Act (Act No 10 of 2000).

1.16 Events after reporting date

Events after the reporting date that are classified as adjusting events have been accounted for in the annual financial statements. The events after the reporting date that are classified as non-adjusting events after the reporting date have been disclosed in notes to the annual financial statements

ANNEXURE E

	2021	2020
_	N\$	N\$
2. Transfer from government and related entities		
Road fund administration	1 220 083	976 475
Business forum contribution	302 450	5 521
Government grants for infrastructure	5 254 482	9 026 044
	6 777 015	10 008 040
3. Service charges		
Sale of water	11 388 286	8 365 111
Sewerage and sanitation charges	2 570 302	2 597 178
Refuse removal	2 610 663	2 226 360
	16 569 251	13 188 649

The amounts disclosed above for revenue from service charges are in respect of services rendered which are billed to the consumers on a monthly basis according to approved tariffs.

4. Rental of facilities and equipment

Rental income - amenities	10 709	67 956
Premises	1 325 594	1 590 150
	1 336 303	1 658 106

Rental revenue earned on facilities and equipment is in respect of non-financial assets rented out.

5. Other income

Building plans fees	85 379	71 345
Council reimbursement	28 453	5 816
Land poles fees	45 161	42 257
Prepaid meters and cards	660 068	35 562
Registration of business	212 734	138 748
Sale of sand	331 964	29 431
Tender documents	9 753	22 550
Other income	14 085	270 689
	1 387 597	616 398

	2021	2020
	N\$	N\$
6. Employee related costs	* v#	1 1Ψ
Basic	6 309 030	6 318 576
Medical aid - company contributions	1 045 401	1 027 879
Social security	33 424	32 531
Leave pay provision charge	126 953	$(240\ 222)$
Defined contribution plans	1 209 218	1 184 880
Overtime payments	242 516	306 368
Long-service awards	283 224	92 113
13th cheques	428 319	471 103
Transport allowance	276 060	268 998
Car allowance	438 739	438 739
Housing benefits and allowances	1 810 915	1 791 222
	12 203 799	11 692 187
7. General expenses		
Water meters	1 492 640	_
Advertising	49 269	int.
Bank charges	155 541	118 052
Catering & entertainment cost	77 745	99 360
Cleaning	77 616	173 615
Consulting and professional fees	816 404	871 962
Department charges	572 672	1 504 397
Fuel and oil	392 400	394 098
Hiring of facilities & equipment	44 208	11 273
Insurance	263 155	247 436
Levies - Regional Council Levy	597 087	564 732
Medical expenses	128 679	72 700
Motor vehicle expenses	152 981	60 306
Promotional materials	30 650	9 526
Postage, courier and telephone	68 611	45 759
Pre-paid services tokens	u	28 463
Printing and stationery	100 253	111 807
Property only	22 167	9 005
Protective clothing	5 277	45 302
Vet levy	-	100 000
Security (guarding of Council property)	515 097	554 765
Service connections	-	22 886
Staff welfare	11 287	2 058
Subscriptions and membership fees	52 700	52 500
Telephone and fax	303 575	278 311

ANNEXURE E

	2021	2020
	N\$	N\$
Title deed search fees	888	687
Tourism development	217 188	219 038
Training	165 631	56 095
Travel - local	204 975	319 159
Uniforms	13 043	52 185
Other expenses	-	115 606
	6 531 739	6 141 083
8. Receivables from exchange transactions		
Trade debtors	9 628 681	6 135 646
Accruals	-	92 909
	9 628 681	6 228 555

The Town Council did not pledge any of its receivables as security for borrowing purposes.

Allowance for impairment:

At 30 June 2021 receivables from exchange transactions of N\$ 39 951 892 (30 June 2020: N\$ 36 044 536) were impaired and fully provided for.

KARIBIB TOWN COUNCIL NOTES TO THE ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE (Continued)

9. Property, plant and equipment

		Accumulated	Carrying		Accumulated	Carrying
•	Cost	depreciation	value	Cost	depreciation	value
	SN.	\$Z	\$N	\$N	\$Z	
Property, plant and equipment	247 162 412	3 969 029	243 193 383	361 414 627	118 698 711	242 715 916

2020

2021

Property, plant and equipment can be reconciled as follows

Carrying value end of vear	NS	243 193 383	242 715 856
Denreciation	NS.	(3 969 029)	(3 836 347) 242 715 856
Additions	N\$	4 446 556	6 729 623
Restatement on addition of IPSAS	\$Z	1	234 555 121
Carrying value beginning of	SN.	242 715 856	5 267 459
	2021	Property, plant and equipment	2020 Property, plant and equipment

	2021	2020
10. Payables under exchange transactions	N\$	N\$
Trade Payables	338 813	1 462 221
Leave Provision	2 027 781	1 430 694
Employees Related Payables	1 481 700	1 354 746
Deposits Received	313 062	299 704
Low-cost Housing Payable	760 000	-
Severance Pay	1 247 550	964 326
Government Loans in Arrears	6 997 626	6 638 618
COVOIMMOND HOMES IN PRIVATE	13 166 532	12 150 309

Staff Leave:

Leave accrues to the staff of the council on an annual basis, subject to certain conditions. The provision is an estimate of the amount due at the reporting date.

11. Payables under non-exchange transactions

Unallocated receipts	-	139 221
Suspense accounts	-	(134 931)
Suspense were was	-	4 290
12. Housing fund		
Opening balance	463 413	4 914 198
Net movement	73 637	(350 785)
	537 050	4 563 413
13. Cash generated from operations		
Surplus	5 984 036	4 124 196
Adjustments for:		
Depreciation and amortisation expense	3 969 029	3 836 347
Debt impairment	3 907 355	
Direct adjustments to net assets (cash)	(3 145 964)	(2 819 375)
Changes in working capital:		
Inventories	(113 825)	(981)
Receivables from exchange transactions	(3 400 126)	3 431 314
Debt impairment	(3 907 355)	(5 925 393)
Payables under exchange transactions	1 016 223	(57 722)
Vat	96 157	(1 154 268)
Payables under non-exchange transactions	(4 290)	286 941
Cash generated from operations	4 401 240	7 646 452

14. Going concern

Management considered the following matters relating to the Going Concern:

- (i) Strict daily cash management processes are embedded in the council's operations to manage and monitor all actual cash inflows and cash outflows in terms of the Budget.
- (ii) As the council has the power to levy fees, tariffs and charges, this will result in an ongoing inflow of revenue to support the ongoing delivery of council services.

Taking the aforementioned into account, management has prepared the Annual Financial Statements on the Going Concern Basis.

15. Events after the reporting date

No events having financial implications requiring disclosure occurred subsequent to 30 June 2021.

