

REPUBLIC OF NAMIBIA











REPORT OF THE AUDITOR-GENERAL ON THE ACCOUNTS OF THE

MUNICIPALITY OF OMARURU

FOR THE FINANCIAL YEAR ENDED 30 JUNE 2015

Published by authority

Price (Vat excluded) N\$ 28.00 Report no: 2016/116

REPUBLIC OF NAMIBIA



TO THE HONOURABLE SPEAKER OF THE NATIONAL ASSEMBLY

I have the honour to submit herewith my report on the accounts of the Municipality of Omaruru for the financial year ended 30 June 2015, in terms of Article 127(2) of the Namibian Constitution. The report is transmitted to the Honourable Minister of Finance in terms of Section 27(1) of the State Finance Act, 1991, (Act 31 of 1991) to be laid upon the Table of the National Assembly in terms of Section 27(4) of the Act.

JUNIAS ETUNA KANDJEKE AUDITOR-GENERAL

WINDHOEK, November 2016



REPORT OF THE AUDITOR-GENERAL ON THE ACCOUNTS OF THE MUNICIPALITY OF OMARURU FOR THE FINANCIAL YEAR ENDED 30 JUNE 2015

1. Report on the Financial Statements

1.1 INTRODUCTION

The accounts of the Municipality of Omaruru for the financial year ended 30 June 2015 are being reported on in accordance with the provisions set out in section 85 of the Local Authorities Act, 1992 (Act 23 of 1992).

Figures in the report are rounded off to the nearest Namibia Dollar and deficits are indicated in (brackets).

The firm Mostert Landgrebe of Windhoek has been appointed by Auditor-General in terms of Section 26 (2) of the State Finance Act, 1991, to audit the accounts of the Municipality on behalf of the Auditor-General and under his supervision.

The financial statements were submitted by the Accounting Officer to the Auditor-General in compliance with Section 87 (1) of the Local Authorities Act, 1992.

The financial statements, notes to the financial statements and general information provided by the Accounting Officer are attached as Annexure A-D

Annexure A: Balance Sheet

Annexure B: Abridged income statement

Annexure C: Cash flow statement

Annexure D: Notes to the financial statements

2. MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Section 86 of the Local Authorities Act, 1992 and relevant legislation, and for such internal control as management determine it necessary to enable the preparation of the financial statements that ate free from material misstatement, whether due to fraud or error.

3. AUDITOR'S RESPONSIBILITY

My responsibility is to express an opinion on these financial statements based on the audit. I conducted the audit in accordance with International Standards for Supreme Audit Institutions (ISSAIs). These standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

Powers and duties

Section 25(1) (c) of the State Finance Act, 1991, provides that the Auditor-General should satisfy himself that:

- a) All reasonable precautions have been taken to ensure that all monies due to the State are collected and that the laws relating to the collection of such monies have been complied
- (b) All reasonable precautions have been taken to safeguard the receipt custody and issue of and accounting for the State's assets such as stores equipment securities and movable goods; and;
- (c) The expenditure has taken place under proper authority and is supported by adequate vouchers or other proof.

In addition Section 26(1) (b) (iv) of the State Finance Act, 1991, empower the Auditor-General to investigate and report on the economy efficiency and effectiveness of the use of the State's resources.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment including the assessment of the risks of the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purposes of expressing an opinion on the effectiveness of the entity's internal control.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for audit opinion.

4. ACKNOWLEDGMENT

The assistance and co-operation by the staff of the Municipality of Omaruru during the audit is appreciated.

5. KEY AUDIT FIDNINGS

5.1 Trade and other receivables - Provision for bad debts

The average collection period of trade receivables, before taking the provision for bad debts into account, is 157 days (2014: 21 days). The average collection period of trade receivables, after taking the provision for bad debts into account, is 34 days.

No list for the Build Together Debtor of N\$ 5 948 773 could be provided for auditing purposes.

5.2 Inventories

The auditors did not observe the counting of the inventories on 30 June 2015. Therefore the existence of the inventories on hand at year-end was not confirmed.

5.3 Consumer deposits

The consumer deposits are not sufficient to cover one month's service charges.

6. FINANCIAL RESULTS

The results of the operations of, and transactions on the Revenue account for the year were as follows:

	Revenue	Expenditure	Surplus/ deficit	Balance
	N\$	N\$	N\$	N\$
Accumulated surplus/(deficit) 0n 07/2014				(13 919 938)
General accounts				
Non-profitable	5 668 553	13 400 593	(7 732 040)	
Self-supporting	4.157 584	5 524 448	(1 366 864)	
Trade accounts				
Water	1 166 934	1 236 876	4 795 353	
Electricity	6 032 229	1 008 875	158 059	
Surplus/(deficit) for the year	17 025 300	21 170 792	(4 145 492)	(4 145 492)
				(18 065 430)
Adjustments and utilizations (See note	4 638 505			
Accumulated surplus/(deficit) on 30/06	/2015			(13 426 925)

7. CURRENT BANK ACCOUNT

	2015	2014	
	N\$	N\$	
Cash-book balance at 30 June	(2 213 191)	(620 305)	
Outstanding cheques	1 531 364	568 725	
Unexplained difference	2 385	-	
	(679 442)	(51 580)	

8. INVESTMENTS

The investments as at 30 June were as follows:

	2015	2014
Institution	N\$	N\$
Commercial Banks	5 784 964	10 853 977
Equity - Erongo RED	6 225 100	-
	12 010 064	10 853 977

The investments were allocated as follows:

Allocation	2015	2014
	N\$	N\$
Capital Development Fund	2 816 661	7 123 874
Housing Fund	-	1 935 066
Build Together Fund	2 968 303	1 795 037
Revenue	6 225 100	-
	12 010 064	10 853 977

9. FUND ACCOUNTS

The position of the Funds and accounts at year-end was as shown in note 8 in Annexure D.

10. TRADE ACCOUNTS

10.1 The results of trade accounts were as follows:

10.1 The results of trade accounts were as follows.						
	Elect	ricity	Wate	er		
	2015 2014		2015	2014		
	N\$	N\$	N\$	N\$		
Sales	1 019 734	870 695	5 975 543	5 070 787		
Cost of sales	-	-	-	-		
Gross surplus	1 019 734	870 695	5 975 543	5 070 787		
Other expenses	(861 675)	(1 111 445)	(1 180 190)	(1 361 996)		
Net (loss)/surplus	158 059	(240 750)	4 795 353	3 708 791		
Gross surplus percentages on sales	100.0%	100.0%	100.0%	100.0%		
Gross surplus percentages on cost of						
sales	0.0%	0.0%	0.0%	0.0%		
Net surplus percentages on cost of						
sales	0.0%	0.0%	0.0%	0.0%		
Net (loss)/surplus percentage on						
sales	15.5%	(27.7%)	80.2%	73.1%		

10.2 Water distribution results in cubic meters

The Municipality is pumping water from the river and boreholes which cannot be measured.

11. SELF SUPPORTING SERVICES

11.1 The result for the year under review is as follows:

	Income	Expenses	Surplus/deficit	Surplus/deficit
	2015	2015	2015	2014
	N\$	N\$	N\$	N\$
Sewerage	2 458 763	1 518 105	940 658	709 896
Cleaning services	1 380 893	1 740 038	(359 145)	(703 157)
NATIS	317 928	2 266 305	(1 948 377)	559 434
	4 157 584	5 524 448	(1 366 864)	566 173

The Council should introduce measures to reduce the losses on the loss-making services.

12. FRUITLESS UNAUTHORIZED OR AVOIDABLE EXPENDITURE

There were no such expenses.

13. SUSPENSE ACCOUNTS

Suspense accounts are cleared on a regular basis.

14. IRREGULARITIES AND LOSSES

There were no such expenses.

15. CAPITAL PROJECTS

The following were spend on capital projects:

	F	inanced by		Total	Total
Nature of projects/acquisitions	Revenue account	Internal loans	External loans	expenditure 2015	expenditure 2014
	N\$	N\$	N\$	N\$	N\$
Administration	1 172 556	-	_	1 172 556	-
Cemeteries & parks	-	-	-	-	190 357
Emergency Services	-	_	-	_	17 650
Finance IT and Asset	-	-	-	-	2 891 213
Department					
Property Administration	48 000	_	-	48 000	870 630
Roads and Streets	-	-	-	-	7 427 356
Sewerage	1 497 543	_	-	1 497 543	-
Townlands	59 840	-	-	59 840	_
Water	8 136 305	-	_	8 136 305	5 698 450
	10 914 244	-	-	10 914 244	17 095 656

16. BURSARIES

There were no such expenses.

17. CONTRIBUTIONS GRANTS AND FINANCIAL AID.

No grants were received from the Government.

18. COMPENSATION PAYMENTS

There were no such expenses.

19. VISITS TO FOREIGN COUNTRIES

Municipality representatives spend N\$ 23 398 (2014 - N\$ 43 974) on visits to foreign countries.

20. CLAIMS AGAINST THE LOCAL AUTHORITY

There were no claims against the local authority.

21. GIFTS/DONATIONS BY THE LOCAL AUTHORITY

No donations were made by the Municipality during the current year

22. TRANSFER OF PROPERTY

There were no transfers of property to or from the Local Authority.

23. TRADE AND OTHER RECEIVABLES/ PAYABLES

23.1 Trade and other receivables at 30 June were:

	2015	2014
	N\$	N\$
Services rates and taxes	6 927 065	5 361 807
Build Together advances	3 473 425	5 948 773
Housing Fund	753 644	-
Oasis Fund	660 385	-
Erven Sale Fund	124 246	-
Student loans	56 855	-
Sundry debtors	3 296	527 769
Difference on internal loans	6 621	-
VAT	818 322	133 853
	12 823 859	11 972 202
Consumer deposits	(343 160)	(326 970)
Provision for bad debts	(5 663 419)	(4 658 271)
Total	6 817 280	6 986 961

The average collection period of trade receivables before taking the provision for bad debts into account is 186 days (2014 - 157 days). The average collection period of trade receivables after taking the provision for bad debts into account is 34 days (2014 - 21 days).

23.2 Trade and other payables at 30 June were:

	2015	2014
	N\$	N\$
Trade payables	2 795 499	1 851 635
Suspense accounts	_	1 225
Provisions	1 344 532	1 054 845
Totals	4 140 031	2 907 705

24. ASSESSMENT RATES

	2015	2014
	N\$	N\$
The proceeds from assessment rates were	2 504 011	2 423 947
Residential		
Tariffs per N\$1 valuation per annum - Site valuation	0.060	0.060
Tariffs per N\$1 valuation per annum - Improvements	0.014	0.014
Business		
Tariffs per N\$1 valuation per annum - Site valuation	0.060	0.060
Tariffs per N\$1 valuation per annum - Improvements	0.014	0.014

25. LOANS

25.1 External loans

	2015	2014
	N\$	N\$
The Government of Namibia	1 728 295	1 851 660
Housing Fund Loans	270 314	270 314
	1 998 609	2 121 974

25.2 Due to the Municipality

	2015	2014
	N\$	N\$
Build together advances - Included in trade and other receivables	3 473 425	5 948 773
Housing Fund advances - Included in trade and other receivables	753 644	-
Oasis Fund advances - Included in trade and other receivables	660 385	-
Erven Sale Fund advances - Included in trade and other receivables	124 246	-
	5 011 700	5 948 773

25.3 Loans written off

No loans were written off by the Council.

26. SALE OF ERVEN

During the current financial year erven to the value of N\$ 104 035 (2014 - Nil) were sold. The proceeds were allocated to the income statement.

27. LOCAL AUTHORITY PROPERTY SOLD ON AN INSTALMENT BASIS

None

28. TARIFF ADJUSTMENTS

Tariff adjustments were duly approved and promulgated in the Government Gazette.

29. APPROVALS

29.1 Excess on approved budget

All budget excesses were approved.

29.2 Internal loans

The internal loans balance at 30 June 2015 were N\$ 8 774 565.78 (2014- N\$ 9 245 743). These loans were allocated to the Capital Development Fund.

29.3 Revenue written off

None

30. INVENTORY AND EQUIPMENT

30.1 Motor vehicles and values thereof:

	Sec	lan	LDV's 4x4 and Combi's		Other	
	Number	Value	Number	Value	Number	Value
		N\$		N\$		N\$
Balance - 01/07/2014	2	45 196	9	662 954	10	616 435
Additions	-	-	2	581 332	2	1 497 542
Sub-total	2	45 196	11	1 244 286	12	2 113 977
Depreciation	-	(9 039)	-	(22 968)	_	(2 025)
Balance - 30/06/2015	2	36 157	11	1 221 318	12	2 111 952

30.2 Inventory

Inventories amounted to N\$ 224 496 (2014 - N\$ 83 476).

31. SPECIAL INVESTIGATIONS

None

32. GENERAL

There is an insufficient system of internal control at the Municipality. Proper segregation of duties is not possible due to the small number of staff employed. While increased management involvement does not reduce risks it causes the risk that management and Council override existing controls a potentially dangerous practice which the Council should vigilantly guard against.

33. FORMAL AND INFORMAL QUERIES

Formal queries are embodied in this report. Informal queries were raised with the Town Clerk. Audit differences and other comments are addressed in paragraph 5 of this report.

34. UNQUALIFIED AUDIT OPINION

The accounts of the Municipality of Omaruru for the financial year ended 30 June 2015 summarized in Annexures A to D were audited by me in terms of Section 85 of the Local Authority act 1992 read with Section 25 (1) (b) of the State Finance Act 1991.

I certify that in my opinion, the financial statements present fairly, in all material respects, the financial position for Municipality for the Municipality of Omaruru as at 30 June 2015 financial year ended, and their financial performance and cash flows for the year ended in accordance with the provision of Section 87 (1) of the Local Authority Act No 23 of 1992.

WINDHOEK, November 2016

JUNIAS ETUNA KANDJEKE AUDITOR -GENERAL

THE MUNICIPALITY OF OMARURU BALANCE SHEET AT 30 JUNE

ASSETS	Note	2015	2014
NON CURRENT ASSETS		N\$	N\$
NON CURRENT ASSETS		80 438 347	72 214 839
Property plant and equipment	2 3	68 428 283	61 360 862
Investments	3	12 010 064	10 853 977
CURRENT ASSETS			
		7 041 776	7 070 437
Trade and other receivables	4	6 817 280	6 986 961
Inventories	5	224 496	83 476
TOTAL A CONTRO		07.400.100	50 205 254
TOTAL ASSETS		87 480 123	79 285 276
FUNDS AND LIABILITIES			
FUNDS AND RESERVES			
	-	79 128 292	73 635 292
Capital outlay Funds and accounts	7 8	57 925 422 21 202 870	50 263 459 23 371 833
runds and accounts	0	21 202 870	23 3/1 633
NON-CURRENT LIABILITIES			
Long-term liabilities		1 998 609	2 121 974
CURRENT LIABILITIES			
		6 353 222	3 528 010
Trade and other payables	10	4 140 031	2 907 705
Bank overdraft	6	2 213 191	620 305
TOTAL FUNDS AND LIABILITIES		87 480 123	79 285 276

THE MUNICIPALITY OF OMARURU INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE

	Note	2015	2014
		N\$	N\$
INCOME		17 020 470	14 787 599
EXPENDITURE		(21 170 792)	(21 605 388)
NET OPERATING DEFICIT		(4 150 322)	(6 817 789)
INTEREST ON INVESTMENTS		4 830	
NET DEFICIT AFTER INTEREST APPROPRIATION ACCOUNT		(4 145 492) 4 638 505	(6 817 789) 547 832
		493 013	(6 269 957)
REVENUE ACCOUNT - Beginning of year		(13 919 938)	(7 649 981)
REVENUE ACCOUNT - End of year		(13 426 925)	(13 919 938)

THE MUNICIPALITY OF OMARURU CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE

	Note	2015	2014
		N\$	N\$
CASH FLOW FROM OPERATING ACTIVITIES			
Cash receipts from customers Cash paid to suppliers		17 020 470 (15 271 300)	14 787 599 (17 764 693)
Cash generated/(utilised) by operations	12	1 749 170	(2 977 094)
Interest received Decrease in Fund accounts Increase in Capital outlay		4 830 (2 661 976) 7 661 963	(4 680) 4 909 966
Net cash flow from operating activities		6 753 987	1 928 192
CASH FLOW FROM INVESTING ACTIVITIES			
Net capital expenditure (Increase)/decrease in investments		(7 067 421) (1 156 087)	(14 811 058) 12 262 600
CASH FLOW FROM FINANCING ACTIVITIES		(8 223 508)	(2 548 458)
Decrease in long-term loans		(123 365)	(130 312)
		(123 365)	(130 312)
NET DECREASE IN CASH AND CASH EQUIVALENTS CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR		(1 592 886) (620 305)	(750 578) 130 273
CASH AND CASH EQUIVALENTS - END OF YEAR	6	(2 213 191)	(620 305)

1. ACCOUNTING POLICIES

1.1 Introduction

The annual financial statements set out in Annexures A to C were prepared on the historical cost basis and incorporate the following principal accounting policies which are consistent in all material aspects with those applied in the previous year.

1.2 Property plant and equipment

Property plant and equipment are stated at cost or valuation where assets have been acquired by grant or by donation. Assets are depreciated over their estimated useful lives.

1.3 Internal Funds

The following Fund were created by the Municipality:

1.3.1 New Development Fund

The purpose of this Fund is to make provision for future capital development projects of the Council. Income is obtained from the Revenue Account as well as a cash donation from Government.

1.3.2 Housing fund

The purpose of this Fund is to provide for housing loans. Income for this Fund is derived from interest earned on secured housing loans and investments as well as profits made on the resale of housing scheme houses. Interest paid on external housing loans is charged to the Fund.

1.3.3 Capital reserve fund

The purpose of this fund is to build up a general capital reserve to ensure a stable financial position. Income for this fund is derived from general revenue contributions and interest earned on internal loans and investments.

1.3.4 Betterment fund

The purpose of this fund is to provide for future improvements of municipal assets. Part of the proceeds of the sale of land as well as interest earned on internal loans and investments are allocated to this fund.

1.3.5 Renewal fund

Its purpose is to provide for replacement of assets and for additional depreciation on assets which abnormally decreased in value. Income for this account is derived from general revenue contributions as well as interest earned on investments.

1.3.6 Capital Redemption Fund

Capital redemptions on external and internal loans are charged against income. A similar amount is credited to the Loan Redemption Fund for the duration of the loan. As and when the loan is fully redeemed the Loan Redemption Fund is transferred to the Revenue Contribution.

	2015	2014
	N\$	N\$
2. PROPERTY PLANT AND EQUIPMENT	68 428 283	61 360 862
3. INVESTMENTS		
Commercial Banks	5 784 964	10 853 977
Equity - Erongo RED	6 225 100	-
	12 010 064	10 853 977

	2015	2014
	N\$	N\$
ALLOCATED AS FOLLOWS		
Capital Development Fund	2 816 661	7 123 874
Housing Fund	2 810 001	1 935 066
Build Together Fund	2 968 303	1 795 037
Revenue	6 225 100	1 /93 03/
	12 010 064	10 853 977
	12 010 004	10 033 777
4. TRADE AND OTHER RECEIVABLES		
Services rates and taxes	6 927 065	5 261 007
Build Together advances		5 361 807
Housing Fund advances	3 473 425	5 948 773
Oasis Fund advances	753 644	-
Erven Sale Fund advances	660 385 124 246	-
Student loans		-
Sundry debtors	56 855	-
Difference on internal loans	3 296	527 769
VAT	6 621	122.052
V * * * *	818 322	133 853
Consumer deposits	12 823 859	11 972 202
Provision for bad debts	(343 160)	(326 970)
1 To vision for bad debts	(5 663 419)	(4 658 271)
	6 817 280	6 986 961
5. INVENTORIES		
Materials	224 496	92.476
	244 490	83 476
6. CASH AND BANK BALANCES		
Current account	(2 213 191)	(620 305)
	$\frac{(2\ 213\ 191)}{(2\ 213\ 191)}$	620 305
	(2 213 171)	020 303

	2015	2014
·	N\$	N\$
7. CAPITAL OUTLAY		
Loans redeemed	5 330 946	4 736 403
Revenue contributions	49 469 566	42 156 689
General Capital contributions	3 124 910	3 370 367
	57 925 422	50 263 459
8. FUNDS AND ACCOUNTS		
G. V. I Davidson and Francis	24 802 901	27 129 564
Capital Development Fund	2 418 396	2 418 396
Housing Fund Oasis Fund	660 385	-
Erven Sale Fund	124 246	-
Build Together Fund	6 623 867	7 743 811
Revenue account kept in compliance with Section 86 (1) of the	(13 426 925)	(13 919 938)
Local Authority Act 1992.	21 202 870	23 371 833
9. LONG-TERM LIABILITIES		
Til Comment of Namihia	1 728 295	1 851 660
The Government of Namibia	270 314	270 314
Housing fund	1 998 609	2 121 974
10. TRADE AND OTHER PAYABLES		
Trade payables	2 795 499	1 851 635
Suspense accounts	-	1 225
Provisions	1 344 532	1 054 845
	4 140 031	2 907 705

11. ADJUSTMENTS TO APPROPRIATION ACCOUNT

N\$	N\$
	110
5 642 652	2 007 (21
	2 897 621
(1 003 148)	(2 348 563)
4 (20 #0#	(1 226)
4 638 505	547 832
(4 145 492)	(6 817 789)
4 629 505	5.47.000
	547 832
(4 830)	<u> </u>
488 183	(6 269 957)
	(0 205 551)
160 601	2.121.0
-	2 121 953
•	114 878
	1 056 032
1 260 987	3 292 863
1 749 170	(2 977 094)
	4 638 505 (4 830) 488 183 169 681 (141 020) 1 232 326 1 260 987

