



Republic of Namibia



OFFICE OF THE AUDITOR-GENERAL

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Private Bag 13299

WINDHOEK
9000

Our Ref: NCS/RFQ/04-04/2024

Your Ref:

Enquiry: N. Itana

22 May 2024

To: All Unsuccessful Bidders

NOTICE TO BIDDER NOT SELECTED FOR AWARD IN TERMS OF (SECTION 55 (4) OF ACT NO.15 OF), REGULATION 38 (1)

Bid Reference No.: NCS/RFQ/04-04/2024

Refreshments for the 9th Stakeholders Briefing Session in Omaheke Region from 03-07 June 2024

Kindly note that **Union Brothers (Pty) Ltd** is the successful bidder for the award.

The price offered by the bidder is an amount of **N\$ 36 828.75**.

The criteria used to select the successful bidder is set out in the bid document reference number: **NCS/RFQ/04-04/2024**.

Kindly note that if you are not satisfied with the selection for the award made by the Office, you may make an application for the review of the selection within 7 working days of this notice, and in the absence of an application for review, the Accounting Officer will award the contract to the bidder selected for the award.

The period of 7 working days starts on **22 May 2024** and ends on **30 May 2024**.


GOMS MENETTE
ACCOUNTING OFFICER





Procurement Ref. No.: NCS/RFQ/04-04/2024

EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

**Office of the Auditor-General
Private Bag 13299
Windhoek-
Tel: 061-285 8503/4
Email: pmu@oag.gov.na**

Executive Summary of Bid Evaluation Report

Procurement of refreshments for the 9th stakeholder briefing session in Omaheke Region from 03-07 June 2024

Reference No: NCS/RFQ/04-04/2024

1. Scope of Contract:

The Office of the Auditor Auditor-General requested the public to submit their best quote for the procurement of refreshments/catering services for the 9th Stakeholder Briefing Session that will take place from the 3-7 June 2024 in Gobabis, Omaheke Region. There will be 50 participants attending the stakeholder briefing session.

2. Procurement method used: Request for Sealed Quotation

3. Date of Invitation of Bids: 26 April 2024

4. Closing date for submission of bids: 20 May 2024

5. Date and place of opening of bids:

Office of the Auditor-General

123 Robert Mugabe Avenue, 1st Floor

Windhoek

6. Number of bids received by closing date: Six (6) Bids

7. Responsiveness of bids: One (1) Bid

Bidder' s Name	Pricing at Bid Opening NS	Responsive or not responsive (Yes/ No)	Reasons why bid is not responsive
SO-HA Investment cc	20,000.00	No	Do not meet specifications. The bidder only quoted for one bottle of Mineral water instead of two as indicated per day.
Omanyana Food Supply cc	35,937.50	No	Do not meet specifications. The bidder only quoted for one bottle of Mineral water instead of two as indicated per day.

Wealth Net Investment cc	24,929.13	No	Do not meet specifications. The bidder only quoted for one bottle of Mineral water instead of two as indicated per day. The bidder's price quoted for one day instead of five days.
Union Brothers	36,828.75	Yes	Most responsive bidder, meeting all specifications.
Sparkling Events & Services	18,150.00	No	Do not meet specifications. The bidder only quoted for one bottle of Mineral water instead of two as indicated per day. The price quoted for the sweets and Mineral water is only for one day instead of five days.
TGES Trading Enterprises cc	8,125.00	No	Do not meet specifications. The bidder submitted copies of mandatory documents that are not certified as required in the bidding document. The bidder quoted for one day instead of five days.

8. Price comparison for bids that are substantially responsive:

Name	A. Price at Bid Opening N\$	B. Bid Price after corrections	C. price after Adjustments N\$	D. Price after Margin of Preference <i>[If applicable]</i>	Rank
Union Brothers	36,828.75	None	None	N/A	1

9. Best Evaluated Bid: **Union Brothers (Pty) Ltd**