



Office of the Auditor-General

Procurement Reference No:

NCS/RB/04-03/2023

EXECUTIVE SUMMARY OF BID EVALUATION REPORT

Office of the Auditor-General,
P/Bag 13299, Windhoek,
Tel.061-285 8504
Email: pmu@oag.gov.na

Executive Summary of Bid Evaluation Report

Scope of Contract	Audit for the Okahao Town Council
Procurement method used	Restricted Bidding
Procurement number	NCS/RB/04-03/2023
Period	2020/21 and 2021/22 financial years
Date of invitation of bids	18 April 2023
Closing date of submission of bids	22 May 2023 @ 11h30
Date and opening	22 May 2023
Number of bids received	6

No	Bidder name	Price N\$	Responsive as per evaluation stage			Reasons why bidder is not responsive
			Mandatory Documents	Qualification Criteria	Price Evaluation and comparison	
1	EDB & Associates	417 647.38	No	Yes	Not considered	No PAAB certification, No NamRa certificate, No Affirmative Action certificate
2	Masaka Registered Accountants & Auditors	218 704.89	Yes	Yes	Not considered	Price not considered
3	Mostert Landgrebe	200 663.50	Yes	Yes	Not considered	Price not considered
4	Umoja Assurance Services	192 615.20	Yes	Yes	Considered	The lowest and the most responsive bidder
5	Blackbridge Registered Accountants & Auditors	241 982.22	Yes	Yes	Not considered	Price not considered
6	DCS Registered Accountants & Auditors	409 524.43	Yes	Yes	Not considered	Price not considered

PRICE FOR BIDS THAT ARE SUBSTANTIALLY RESPONSIVE:

No.	Name	Price at Bid Opening	Rank	Reason
4	Umoja Assurance Services	N\$ 192 615.20	1	Lowest evaluated substantially responsive bid which meet all the criteria's

1. METHODS OF EVALUATION AND SELECTION

The bids were examined and evaluated in three (3) stages namely Eligibility Criteria, Qualifying Criteria and Bid pricing Criteria.

2. BEST EVALUATED BID

On the basis of the evaluation which was carried out it is recommended that the bid be awarded to **Umoja Assurance Services (Registered Accountants & Auditors)** which submitted the lowest evaluated substantially responsive bid which meet all the criteria's for the amount of N\$ 192 615.20 to Audit the Okahao Town Council on behalf of the Office of the Auditor-General for the 2020/21 and 2021/22 financial years.


CHAIRPERSON

05/06/2023
DATE


SECRETARY

Auditor - General's Office
 Namibia
 2023 -06- 0 5
 Private Bag 13299, Windhoek

05/06/2023
DATE