



REPUBLIC OF NAMIBIA



REPORT OF THE AUDITOR-GENERAL ON THE ACCOUNTS OF THE

MINISTRY OF YOUTH, NATIONAL SERVICE, SPORT AND CULTURE

FOR THE FINANCIAL YEAR ENDED 31 MARCH 2012

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REPUBLIC OF NAMIBIA



TO THE HONOURABLE SPEAKER OF THE NATIONAL ASSEMBLY

I have the honour to submit herewith my report on the accounts of the Ministry of Youth, National Services, Sport and Culture for the financial year ended 31 March 2012 in terms of Article 127(2) of the Namibian Constitution. The report is transmitted to the Honourable Minister of Finance in terms of Section 27(1) of the State Finance Act, 1991, (Act 31 of 1991) to be laid upon the Table of the National Assembly in terms of Section 27(4) of the Act.

WINDHOEK, March 2013

**JUNIAS ETUNA KANDJEKE
AUDITOR-GENERAL**

**REPORT OF THE AUDITOR-GENERAL
ON THE ACCOUNTS OF THE
MINISTRY OF YOUTH, NATIONAL SERVICE,
SPORT AND CULTURE
FOR THE YEAR ENDED
31 MARCH 2012**

1. INTRODUCTION

1.1 Report

This report on the accounts of the Ministry of Youth, National Service, Sport and Culture ended 31 March 2012 is presented to the National Assembly in accordance with the terms of Article 127(2) of the Constitution of the Republic of Namibia and Section 27(1) of the State Finance Act, 1991 (Act 31 of 1991), as amended.

1.2 Powers and duties

Section 25(1)(c) of the State Finance Act, 1991, provides that the Auditor-General should satisfy himself that:

- (a) all reasonable precautions have been taken to ensure that all monies due to the State are collected, and that the laws relating to the collection of such monies have been complied with;
- (b) all reasonable precautions have been taken to safeguard the receipt, custody and issue of and accounting for, the State's assets, such as stores, equipment, securities and movable goods; and
- (c) the expenditure has taken place under proper authority and is supported by adequate vouchers or other proof.

In addition, Section 26(1)(b)(iv) of the State Finance Act, 1991, empowers the Auditor-General to investigate and report on the economy, efficiency and effectiveness of the use of the State's resources.

2. FINANCIAL STATEMENTS

The appropriation accounts were submitted to the Auditor-General in terms of Section 13 of the State Finance Act, 1991.

The financial statements, notes to the financial statements and general information supplied by the Accounting Officer are attached as annexure A.

3. SCOPE OF THE AUDIT

3.1 The Accounting Officer in co-operation with the Permanent Secretary of the Ministry of Finance is responsible for the preparation of the financial statements and for ensuring the regularity of the financial transactions therein. It is the responsibility of the Auditor-General to form an independent opinion, based on the audit, on those statements and on the regularity of the financial transactions included in them and to report his opinion to the National Assembly. The audit included:

- (a) examination on a test basis of evidence relevant to the amounts, disclosure and regularity of financial transactions included in the financial statements; and
- (b) evaluation of the overall adequacy of the presentation of information in the financial statements.

3.2 The audit was planned and performed so as to obtain all the information and explanations considered necessary to provide sufficient evidence to give reasonable assurance that:

- (a) the financial statements are free from material misstatement, whether caused by error, fraud or other irregularity;
- (b) in all material respects, the expenditure and income have been applied for the purposes intended by the legislature; and
- (c) the financial transactions conform to the authorities that govern them.

4. AUDIT OBSERVATIONS

4.1 MAIN ISSUES/FINDINGS IDENTIFIED BY THE AUDIT

4.1.1 Expenditure

The total budget of the Ministry was underspend with an amount of N\$ 51 459 707.79 (9.97%).

It is a onious concern that despite so many challenges the Ministry underspend for two conxecutive years. For the 2010/2011 financial year the Ministry had a saving amounting to N\$ 28 848 619 (6.28%).

4.1.2 Budget

The following main divisions are refelected differently in the Appropriation account:

Budget		Appropriation account	
Main division	Original budget	Main division	Original budget
	N\$		N\$
04-National Heritage and Culture programme	63 495 000	04-Youth, National Service, Sport and culture/Youth Training and employment	63 995 000
05- Arts	51 093 000	05- Youth, National Service, Sport and culture/National Youth Service	50 593 000

The Accounting Officer should explain these differences in disclosure between the budget and the Appropriation account.

4.1.3 Revenue

4.1.3.1 Explanations for variances

For the second consecutive year the Accounting Officer failed to provide explanations for variances exceeding 100 000. The General ledger reflects variances of N\$ 146 518.63 under Miscellaneous revenue, N\$ 197 080.80 under Youth Centres, N\$ 132 400.00 under Culture centres and N\$ 274 754.00 under Sport Stadiums respectively.

It is recommended that all variances exceeding N\$ 100 000 on revenue items be explained by the Accounting Officer.

4.1.3.2 Departmental revenue

The actual figures as reported in the General Ledger do not agree with the records kept at the Ministry for the following revenue heads:

Revenue head	Cash-book	General Ledger	Difference
	N\$	N\$	N\$
Miscellaneous revenue	179 902.92	346 518.63	166 615.71
Sport stadium	77 050.00	344 752.80	267 702.80
Lease: Independence Stadium	35 500.00	(5 050.00)	(40 550.00)
Youth Centres	1 533 019.71	1 302 919.20	(230 100.51)
	1 825 472.63	1 989 140.63	163 668.00

The differences between the cash-book and General Ledger are not explained and it was also noted that these differences are recurring for the third consecutive year. This is a clear indication that the Ministry did not implement the recommendation by ensuring that regular reconciliations between records are conducted.

4.1.3.3 Asset Inspection

The audit inspections carried out at various Centres revealed that the Ministry does not have approved chargeable rates for the revenue sources at the Centres on national level. Centers identify the revenue source, determine the rate to be charged and inform Head Office. Most of the controls pertaining to the collection of cash were found to be weak, although Head Office is conducting financial and asset inspections each financial year.

The Accounting Officer is requested to provide this Office with the approved chargeable rates with the list of revenue sources at each centre.

4.1.4 Bursary and Study Assistance

The Ministry failed to provide the supporting documents for the bursary and study assistences given and for the payments made to the relevant institutions. As a result the statements could not be verified for correctness.

It is recommended that the Accounting Officer ensures that the Ministry provides supporting documents for audit purposes.

4.1.5 Bank accounts

The bank statements reflecting the opening balances, the income and expenditure statements and the cash books for the Commonwealth Youth Credit Initiative (Social Security Commonwealth) and the Commonwealth Youth Credit Initiative (Loan Fund) were not provided. The reconciliations for both accounts were not submitted. The Accounting Officer also could not provide the references to the Treasury approvals and the certificates as required per Circular D12/2010 and Treasury Instruction FB 0402.

In the previous year's report, the Ministry was requested to report the operation or closure of the fifteen (15) bank accounts. However, during the financial year under review the Ministry only reported the operation of three bank accounts. The status of the remaining twelve (12) bank accounts is not revealed.

It is recommended that the Accounting Officer should provide all outstanding statements for audit purposes and reveal the status of the twelve (12) bank accounts in question.

4.1.6 Tender Board Exemptions

The Accounting Officer reported exemptions to the amount of N\$ 102 058 260.00. For the second consecutive year, the Ministry failed to provide the actual expenditure and supporting documents for audit verification purposes.

It is recommended that the Accounting Officer ensure that the actual expenditure and supporting documents are provided for audit purposes.

4.1.7 Suspense accounts

The Ministry had outstanding balances on thirteen (13) suspense accounts at 31 March 2012. Of the thirteen balances, five (5) had debit and eight (8) had credit balances.

The following suspense accounts had outstanding balances of more than N\$ 100 000 at the end of March 2012:

Description	Debit	Credit
	N\$	N\$
RD Cheques	129 306.92	
Subsistence advance suspense account	1 268 157.22	
Rejection account	188 207.64	
Bills payable		18 972 090.94
Pension Fund: GIPF		126 480.74

It is recommended that all necessary steps be taken to clear the suspense accounts.

4.1.8 Points keeping stock and stock taking

The Accounting Officer reported forty (40) stocktakings for the year under review. However, the Ministry failed to forward the copies of stocktaking reports to the Office of the Auditor-General for audit purposes.

It is highly recommended that the Accounting Officer should see to it that the Treasury approved stock-taking reports are forwarded to the Office of the Auditor-General with immediate effect for audit purposes.

4.1.9 Motor Vehicle Accidents

The Accounting Officer reported twenty seven (27) vehicle accidents. Twenty (20) of the vehicles were repaired at a total cost of N\$ 335 716.20. The Ministry failed to provide the supporting documents to verify the correctness of the statements.

It is recommended that the Accounting Officer ensures that sufficient and reliable supporting documents are provided for audit purposes.

4.1.10 Statements not provided

The Accounting Officer failed to provide the following statements for the year under review:

- (a) Item 21: Subsistence Advances
- (b) Item 19: Outstanding Commitments
- (c) Item 04: Virements
- (d) Item 03: Suspensions
- (e) Item 07: Miscellaneous revenue
- (f) Item 22: Capital projects

It is strongly recommended that the Accounting Officer should see to it that the Ministry prepares the required statements and be forwarded to the Office of the Auditor-General on the given due date. The Accounting Officer should further ensure the correctness of the statements before submission.

4.1.11 General remarks on annual report statements

The financial statements submitted for audit purposes were not accompanied by sufficient and relevant supporting documents. Therefore, the correctness of figures reflected on the statements could not be verified for correctness. The audit further revealed that most of the statements were not conforming to the format by Circular D12/2010 of the Auditor-General.

It is highly recommended that the Accounting Officer should take a rapid action to address this matters and ensure that statements are submitted as per the given period to allow sufficient time for the rectification of incorrect statements.

4.1.12 Scope limitation

During the financial year under review a preliminary and final audit was conducted at the Ministry. This audit included an examination, on test basis, of evidence supporting compliance in all material respect with the relevant laws and regulations which came to the auditor's attention and are applicable to financial matters. Vouchers, documents and expenditure supporting documents were requested for the purpose of this audit. However, the Ministry failed to provide some requested documents and supporting documents. The outstanding documents resulted in a scope limitation and the auditor could not obtain the reasonable assurance that, in all material respects, fair presentation is achieved in the annual financial statements. As such, the expression of the audit opinion on the financial statements was severely affected. The outstanding documents are as follow:

4.1.12.1. Preliminary audit (Test of controls)

- (a) Claims for fourteen (14) advances were not submitted for audit purposes.
- (b) Forty two (42) vouchers for Goods and Services were requested for audit purposes, however the Ministry only provided thirty two (32) vouchers. Ten vouchers remained outstanding at the time of writing this report.
- (c) Forty two (42) payment vouchers for Acquisition of assets and Development capital were requested for audit purposes but the Ministry failed to provide them. As a result, this component was not audited.
- (d) Forty two (42) record cards and personnel files were requested for audit purposes but the Ministry failed to provide them. As a result, payroll could not be audited.
- (e) Supporting documents for twenty three (23) vouchers i.r.o. Goods and other services to a total amount of N\$ 1 176 147.60 was not provided.
- (f) Late submission of claims: Claims of four staff members were submitted after thirty days, after returning from trip and there is no proof that the outstanding claims were deducted from the salaries of the staff members. This is contrary to Treasury Instruction HB 0505 and HB 0506.

4.1.15.2 Final audit (Substantive testing)

- (a) One hundred and twenty four (124) payment vouchers to a total amount of N\$ 1 196 116.12 were not submitted for audit purposes and remained outstanding until at the time of writing this report.
- (b) Ninety three (93) payment vouchers (Subsidies, grants and other transfers) at a total amount of N\$ 101 266 225.45 were not submitted for audit purposes.

- (c) Forty (40) payment vouchers were not provided for audit to the total value of N\$ 6 143 396.06 (Transport)
- (d) Forty five (45) Outstanding personel files and staff records card were not provided for audit.
- (e) Twenty three (23) payment vouchers with a total value of N\$ 2 420 896.27 were submitted without the relevant supporting documents.
- (f) Forty one (41) expenditure vouchers totalling N\$ 3 957 919.43 were provided without supporting documents.
- (g) Eight (8) DSA claims were submitted without proof that the trips took place.

5. ACKNOWLEDGEMENT

The co-operation and assistance of the management and staff of the Ministry during the audit remain a big concern.

6. EMPHASIS OF MATTER

Attention is drawn to the management on the following matters that relate to my responsibility in the audit of the financial statements:

- a) Paragraph 4.1.1 Under expenditure. The total budget was underspend with an amount of N\$ 51 459 707.79 (9.97%).
- b) Paragraph 4.1.2 Budget. Differences in disclosure between the budget and the Appropriation account.

7. BASIS FOR DISCLAIMER OF OPINION

The audit could not obtain sufficient appropriate audit evidence on several matters which resulted in a scope limitation. As such, the expression of the audit opinion on the financial statements was severely affected. I am not in a position to express any opinion due to the following reasons:

- i) Reconciliations not carried out between the general ledger and the revenue cashbook resulting in differences.
- ii) Suspense accounts not cleared at the end of the financial year as a result of reconvilations not performed.
- iii) Supporting documents not provided for bursary and study assistance, bank accounts, Tender Board exemption expenditure and motor vehicle accident repairs.
- iv) Failure to provide annual report statements
- v) Vouchers not submitted for the preliminary audit (Test of controls)
- vi) Failure to submit vouchers for the final audit (Substantive testing)

8. DISCLAIMER OF OPINION

I certify that I have audited the financial statements of the Ministry of Youth, National Services, Sport and Culture for the year ended 31 March 2012 in accordance with the terms of Article 127(2) of the Namibian Constitution and Section 25(1) of the State Finance Act, 1991 (Act 31 of 1991).

Because of the significance of the matters described in the Basis for Disclaimer of Opinion paragraph, I have not been able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion. Accordingly, I do not express an opinion on the financial statements.

**JUNIAS ETUNA KANDJEKE
AUDITOR-GENERAL**

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WINDHOEK
NAMIBIA**

ANNEXURE A

1. FINANCIAL STATEMENTS

1.1 Appropriation Account

Service	2011/2012 Authorized expenditure	Actual expenditure	Variations		2010/2011 Actual expenditure	
			Under- expenditure/ (Excess)	Percen- t-age		
	N\$	N\$	N\$	%	N\$	
01. Office of the Minister:						
Original budget	3 758 000					
Less: Virement	(162 769)	3 595 231	2 725 808.21	869 422.79	24.18	2 815 925.18
02. Administration:						
Original budget	65 444 000					
Plus: Virement	7 658 688	73 102 688	68 622 415.59	4 480 272.41	6.13	54 705 688.44
03. Youth Development,						
Original budget	241 393 000					
Less: Virement	(19 849 304)	221 543 696	196 973 435.48	24 570 260.52	11.09	237 352 247.76
04. Youth Training and employment						
Original budget	63 995 000					
Plus: Virement	16 142 001	80 137 001	66 519 330.51	13 617 670.49	16.99	41 027 346.70
05. National Youth Service						
Original budget	50 593 000					
Plus: Virement	5 468 741	56 061 741 000	52 455 273.50	3 606 467.50	6.43	37 272 498.97
06. Sport:						
Original budget	83 882 000					
Less: Virement	(2 157 089)	81 724 911	77 409 296.92	4 315 614.08	5.28	57 237 673.17
Total:		516 165 268	464 705 560.21	51 459 707.79		430 411 380.22

ANNEXURE A (continued)

1.2 Standard subdivisions

Subdivision	2011/2012			2010/2011
	Authorized expenditure	Actual expenditure	Under-expenditure/ (Excess)	Actual expenditure
	N\$	N\$	N\$	N\$
Operational				
Current expenditure: Personnel				
001. Remuneration	100 869 224	93 296 238.00	7 572 986.00	79 201 943.54
002. Employer's contribution to staff's pension fund	12 013 044	9 626 927.25	2 386 116.75	8 143 549.49
003. Other conditions of service	1 380 000	986 131.97	393 868.03	2 366 920.68
Total	114 262 268	103 909 297.22	10352 970.78	89 712 413.71
Current expenditure: Goods and other services				
021. Travel and subsistence expenses	16 969 201	13 293 203.73	3 675 997.27	11 703 637.58
022. Materials and supplies	7 027 032	4 906 847.93	2 120 184.07	2 713 086.30
023. Transport	28 000 000	26 891 736.84	1 108 263.16	19 989 201.31
024. Utilities	20 142 000	20 115 219.66	26 780.34	12 955 338.16
025. Maintenance	8 927 000	6 783 346.88	2 143 653.12	2 434 838.53
026. Property rental and related charges	1 760 000	1 602 427.03	157 572.97	365 752.70
027. Other services and expenses	50 205 630	48 711 472.31	1 494 157.69	40 525 712.94
Total	133 030 863	122 304 254.38	10 726 608.62	90 687 567.52
Current expenditure: Membership fees and subscriptions				
041. International	1 071 000	822 413.52	248 586.48	877 791.56
Total	1 071 000	822 413.52	248 586.48	877 791.56
Current expenditure: Subsidies, grants and other transfers				
042. Domestic	14 000	-	14 000.00	-
043. Government organisations	146 481 767	144 167 190.00	2 314 577.00	179 379 251.00
044. Individuals and non-profit organisations	42 543 370	42 543 369.82	0.18	33 444 719.01
Total	189 399 137	186 707 559.82	2 328 577.18	213 701 761.57
Total: Current expenditure	437 403 268	413 746 524.94	23 656 743.06	394 979 534.36
Capital expenditure: Acquisition of assets				
101. Furniture and office equipment	4 620 000	2 071 858.09	2 548 141.91	1 282 735.03
102. Vehicles	4 866 000	4 711 043.94	154 956.06	7 912 452.64
103. Operational equipment, machinery and plant	5 395 000	5 053 382.01	341 617.99	2 514 171.75
Total: Capital expenditure	14 881 000	11 836 284.04	3 044 715.96	11 709 359.42
Total: Operational expenditure	452 284 368	425 582 808.98	26 701 459.02	406 688 893.78
Development				
Capital expenditure: Acquisition of assets				
105. Feasibility studies, design and supervision	10 551 000	4 459 464.51	6 091 535.49	999 998.00
107. Construction, renovation & improvements	53 330 000	34 663 286.72	18 666 713.28	23 600 280.00
Total: Development expenditure	63 881 000	39 122 751.23	24 758 248.77	24 600 278.00
GRAND TOTAL	516 165 268	464 705 560.21	51 459 707.79	430 411 380.22

1.3 Departmental revenue

Revenue for the year is as follows:

Revenue heading	Estimate 2011/2012	Actual revenue 2011/2012	More/(Less) than estimated	Actual revenue 2010/2011
	N\$	N\$	N\$	N\$
Private telephone calls	240	-	(240.00)	-
Unclaimed cheques	-	-	-	74 802.08
Miscellaneous	200 000	346 518.63	146 518.63	318 264.21
Sport stadiums	70 000	344 752.80	274 752.80	3 400.00
Lease: Independence stadium	-	(5 050.00)	(5 050.00)	8 300.00
Youth centres	1 500 000	1 302 919.20	(197 080.80)	1 464 212.57
College of the Arts	240 000	267 960.00	27 960.00	104 230.00
Culture Centres	255 000	122 600.00	(132 400.00)	179 850.00
Total	2 265 240	2 379 700.63	114 460.63	2 153 058.86

(see paragraph 4.1.3)

1.4 Notes to the financial statements

1.4.1 Appropriation account: Explanations of variations exceeding 2% between the authorized and actual expenditure.

(i) Underexpenditure

Main division 01 – Office of the Minister (N\$ 869 422.79 – 24.18%)

The underexpenditure was due to the following:

- (a) An underexpenditure of N\$ 291 117.34 on personnel expenditure was realized because the budgetary provision for housing allowance was overestimated, including underexpenditure on water and electricity.
- (b) An underexpenditure of N\$ 453 517.03 on goods and other services was realized because domestic and foreign trips by the Office of the Minister were limited. Underexpenditure was also realized on materials and supplies as these are normally bought from general services and on other services and expenses.
- (c) The underexpenditure of N\$ 124 788.42 was realized on acquisition of capital assets. Provision was made for office furniture, computers and printers but were not bought during the financial year under review.

Main division 02 – Administration (N\$ 4 480 272.41 – 6.13%)

- (a) An underexpenditure of N\$ 1 915 628.83 on personnel expenditure resulted from vacant positions in the General Service Directorate which were not filled or filled late in the year due to the unavailability of office space and the long recruitment process.
- (b) An underexpenditure of N\$ 2 217 222.18 on goods and other services was mainly realized on foreign daily subsistence expenses due to the training courses which were budgeted for but not undertaken. The underexpenditure on transport was realized due to the overestimation of the final virement which was meant to offset the expected excess.
- (c) An underexpenditure of N\$ 347 421.40 on acquisition of capital assets was mainly realized on furniture for new staff members which was not bought due to the vacant positions that were not filled. The underexpenditure was realized due to vehicles that could not be bought due to the long tendering process.

Main division 03 – Youth Development, Training and Employment (N\$ 24 570 260.52 – 11.09%)

- (a) An underexpenditure of N\$ 712 540.69 on personnel expenditure was realised on vacant positions which could not be filled during the year. The Ministry could not place advertisements as some of the Youth Centres were still under construction
- (b) An underexpenditure of N\$ 2 888 974.47 on goods and other services was realized on maintenance, materials and supplies and subsistence and travelling expenses. Materials and supplies meant for some resource centres were not bought because they were still under construction.
- (c) An underexpenditure of N\$ 2 406 163.72 on subsidies and current transfers was realized on subsidies to government organisations due to strict control measures in the process of transferring money to State Owned Enterprises.
- (d) An underexpenditure of N\$ 2 151 351.98 on acquisition of capital assets was realized on office equipment, operational equipment and machines for Multi- Purpose Resource Centres which were not bought as some centres were still under construction.

ANNEXURE A (continued)

- (e) An underexpenditure of N\$ 16 411 226.66 on acquisition of capital assets was realized due to the fact that most projects could not utilize the budget due to the late appointment of contactors and the poor performance of contractors at Gobabis MPYRC.

Main division 04 – National Heritage and Culture programmes (N\$ 13 617 670.49 – 16.99%)

- (a) An underexpenditure of N\$ 3 639 350.46 on personnel expenditure was realized due to vacancies which were not filled or filled late due to the long recruitment process.
- (b) An underexpenditure of N\$ 3 050 199.23 on goods and other services was realized due to limited trips on cultural festivals and on procurement of material and supplies as some centres were still under construction.
- (c) An underexpenditure of N\$ 6 728 898.90 on acquisition of capital assets was realized on some capital projects that could not fully utilize the budgeted amount due to the late appointment of contractors.

Main division 05 – Arts (N\$ 3 606 467.50 – 6.43%)

- (a) An underexpenditure of N\$ 2 011 407.07 on personnel expenditure was realized due to the fact that some lectures at the Colleges of the Arts were appointed as part time lectures.
- (b) An underexpenditure of N\$ 545 684.96 on goods and other services was realized on travelling expenses due to limited trips undertaken. An underexpenditure was also realized under materials and supplies and other services and expenses, mainly due to training and workshops that did not take place.
- (c) An underexpenditure of N\$ 20 430.00 on subsidies and current transfers was realized on subsidies to Government organizations due to the strict control measures over the process of transferring money to State Owned Enterprises.
- (d) An underexpenditure of N\$ 81 462.79 on acquisition of capital assets was realized due to the budget of office furnitures and operational equipment which was not utilized because of late appointment of new staff members.
- (e) An underexpenditure of N\$ 1 523 095.07 on acquisition of capital assets (Capital projects) was realized on projects that could not fully utilize the budget due to the late appointment of contractors. For the Boiler House project, the contractors were requested to revise the documentation costs for the projects and as a result no cost was incurred.

Main division 06 - Sport (N\$ 4 315 614.08 - 5.28%)

An underexpenditure of N\$ 1 782 926.39 on personnel expenditure was realized mainly due to vacant positions which could not be filled during the year as there was a delay in the advertisement of the positions.

An underexpenditure of N\$ 1 571 010.75 on goods and other services was realized due to limited trips undertaken by staff members, delays in the procurement of materials and supplies. The limited trips also resulted in savings on transport and other services and expenses.

An underexpenditure of N\$ 120 273.78 on subsidies and current transfers was realized on international fees and subscriptions, where subscriptions only amounted to N\$ 617 726.40.

An underexpenditure of N\$ 670 640.53 on acquisition of capital assets (capital projects) was realized on the Swakopmund sports complex project due to the purchase of wrong fencing materials that was rejected by the Ministry of Works and Transport.

Only N\$ 27 000.00 was spent on the Outapi sport complex for land surveying which increased the underexpenditure.

2. GENERAL INFORMATION

2.1 Development projects

The following were development projects of the Ministry:

Project	Approved total budget	Approved appropriation 2010/2011	Total expenditure at 31/03/2011	Actual expenditure 2011/2012	Total expenditure at 31/03/2012	Year of completion
Katima Mulilo MPYRC	N\$ 29 118 000	N\$ 1 000 000	N\$ 16 693 728.88	N\$ 381 145.09	N\$ 17 074 873.97	31/3/2014
Frans Dimbare IRYDC	22 547 000	2 000 000	32 884 973.11	608 306.36	33 493 279.47	31/3/2013
Construction of Eenhana MPYRC	18 603 000	500 000	13 454 455.16	49 932.62	13 504 387.78	31/3/2015
Reallocation of upgrading Farm Duplessis RDC to Otjinene	17 483 000	2 000 000	3 283 477.49	1 566 970.28	4 850 447.77	31/3/2015
Construction of Gobabis MPYRC	16 686 000	4 765 079	2 128 844.09	3 077 365.96	5 206 210.05	31/3/2014
Construction of Swakopmund MPYRC	18 600 000	730 000	1 179 675.87	190 806.85	1 370 482.72	31/3/2015
Construction of Kai//Ganaxab YSTC	103 050 000	6 000 000	3 375 945.05	2 608 704.56	5 984 649.61	31/3/2016
Construction of Maria Mwingere MPYRC	13 661 000	3 000 000	6 394 476.27	491 827.40	6 886 303.67	31/3/2014
Construction of Opuwo MPYRC	8 112 000	1 000 000	857 958.77	792 915.15	1 650 873.92	31/3/2013
Construction of Swakopmund Sports Complex	37 130 000	7 500 000	29 784 634.29	7 302 127.69	37 086 761.98	31/3/2014
Construction of Windhoek Sport training centre	66 750 000	1 000 000	15 132 348.68	1 000 000.00	16 132 348.68	31/3/2016
Construction of Eenhana Sports Complex	68 494 000	3 826 942	5 459 125.57	3 826 941.78	9 286 067.35	31/3/2014
National Theatre and National Arts Gallery upgrading	13 853 000	500 000	14 877 357.82	52 517.32	14 929 875.14	31/3/2015
Boiler House Theatre Upgrading Katutura Community Centre	7 140 000	500 000	591 093.16	-	591 093.16	31/3/2013
Brandberg National Monument Construction	8 351 000	751 000	-	102 286.73	102 286.73	13/3/2013
Multi Purpose Culture Centre Construction at Omuthiya	19 341 000	3 000 000	10 639 165.42	1 910 635.11	12 549 800.53	31/3/2014
Construction of Ministerial HQ	155 000 000	3 000 000	-	1 432 535.19	1 432 535.19	31/03/2013
Renovation, Alteration & additions NYC Head Office	17 028 000	3 000 000	-	483 342.78	483 342.78	31/03/2013
Construction of Luderitz Water Front	53 394 000	14 907 979	-	11 203 989.50	11 203 989.50	31/03/2013
Rehabilitation of the 1959 Heroes and Heroines Memorial Grave	1 200 000	1 300 000	-	1 030 814.97	1 030 814.97	31/03/2013
Eenhana Heroes Memorial Construction	5 568 000	2 000 000	-	982 353.79	982 353.79	31/03/2013
Ututapi Sport Complex Construction	60 000 000	500 000	-	27 232.00	27 232.00	31/03/2014
Total	763 109 000	62 781 000	156 737 259.63	39 122 751.23	195 860 010.86	

ANNEXURE A (continued)

2.2 Tender Board exemptions

Tender Board approved the annual exemption from normal Tender procedures for the procurement of services to a total amount of N\$ 102 058 260.

This exempted amount comprises of the following:

Category	Exemption amount
	N\$
Chemicals, Apparatus and Technical equipment for Laboratories	60 000
Advertisements in local newspapers	350 000
Printing of documents and t-shirts	650 000
Maintenance, rental and automization and repair of labour saving devices, computer equipment, switchboards, telephones and supportive equipment	850 000
Production supplies for photocopy and fax machine	400 000
Air transport	1 900 000
Repair to gymnastic, sport and technical equipment	250 000
Gazettes purchases, subscriptions and periodicals for libraries and Resource Centres	150 000
Workshops, meetings and seminars	2 500 000
Rail and road transport (courier and cartage services)	338 000
Big international events	900 000
Sport development programmes and hiring of halls	4 500 000
International/National Regional Arts, Cultural festivals, exhibitions and concerts	5 500 000
National soccer and women in sport	6 500 000
Rental (salaries) and accommodation of foreign experts	550 000
Repair of lawnmowers	11 000
Purchasing of condoms and other HIV/AIDS related items	250 000
Specialized stationery	950 000
Property rental	115 000
Maintenance and repairs to specialized technical equipment	300 000
Short training courses	80 000
Art and media textbooks	110 000
Exhibition materials	55 000
Custom clearance	70 000
Purchasing and maintenance of training equipment and materials at skills training centres	250 000
S & T for local and foreign volunteers	500 000
S & T payment and monthly allowances for Youth Volunteers	1 100 000
Maintenance of LED Panels	100 000
Renovation/maintenance of stadiums	1 000 000
De-bushing of stadiums	200 000
Removing/replacing/seeding and fertilizing of garden soil at fields	100 000
Repair of equipment for stadium use, such as tractors, compressor machines	50 000
Transfer of funds to statutory bodies	71 419 260
Total	102 058 260

(See paragraph 4.1.6)

ANNEXURE A (continued)

2.3 Vehicles

(i) Transport

The Ministry had one hundred and twenty nine (129) vehicles at 31 March 2012.

(ii) Motor vehicle accidents

The Accounting Officer reported twenty seven (27) vehicle accidents during the year under review. Twenty (20) vehicles were repaired at a total cost of N\$ 335 716.20. Seven (7) vehicles still had to be repaired at 31 March 2012. (see paragraph 4.1.9)

2.4 Bursary and study assistance

The Ministry awarded bursaries to a total amount of N\$ 119 460.00 to thirty nine (39) staff members to pursue their studies at various institutions. (see paragraph 4.1.4)

2.5 Bank accounts

The Ministry operated the following bank accounts during the financial year under review:

Description	Bank name	Closing balance 31/03/2012
		N\$
The Commonwealth Youth Credit Initiative (operational)	First National Bank	7 812 400.88
The Commonwealth Youth Credit Initiative (Social Security Commonwealth)	First National Bank	2 500 474.11
The Commonwealth Youth Credit Initiative (Loan Fund)	First National Bank	(265.35)

(see paragraph 4.1.5)

WINDHOEK, 2012-10-15

**MR. S. V. KATJIUANJO
ACCOUNTING OFFICER**