

MANAGEMENT CARDE
OFFICE OF THE AUDITOR-GENERAL
DEPARTMENT: REGULARITY AUDIT

Post Designation : Deputy Executive Director Grade 2

1x Post : Windhoek

Salary Scale : N\$600,319- N\$637,063

Motor Vehicle Allowance : N\$149,351 (Capital and Running Costs) per annum

Housing Benefit : N\$142,104 per annum

An attractive range of additional benefits including a Pension Scheme, Service Bonus and Medical Aid Scheme.

Appointment Requirements:

- An appropriate B Degree at NQF L7 or equivalent qualification
- Chartered Accountant (CA / ACCA)
- Minimum nine (9) years appropriate experience
- A Registered Accountant and Auditor (RAA) and a Registered Assessor with the Public Accountants and Auditors Board (PAAB) with sufficient experience operating at a senior audit management/executive level/training officer.

Key Performance Areas:

- Ensure the establishment of internal structures and programmes to enable the Office to register as a Training Office with PAAB;
- Play a pivotal role in consultation with relevant stakeholders in establishing appropriate internal structure which is responsive to the professionalization objectives and have value for money.
- Fulfil the role of Training Officer in terms of the latest PAAB Training Regulations to ensure that the Office produces registered accountants and auditors;
- To fully partake in the crafting and implementation of the Office of the Auditor-General (OAG) Strategic Plan which is results oriented and aligned to the prescribed standards;
- To enhance the achievement of the OAG mandate through well-coordinated planning, control, leading and managing the auditing process and ensure auditing of high risk clients is conducted timely and in compliance with set standards;
- To ensure high quality standards of audit reports that supersede the prescribed minimum standards, contributing to prudent financial management across the country and make significant positive impact to the local economy;
- To spearhead the implementation of professionalization agenda in the OAG which encompasses the implementation and review of professionalization strategy and policy framework;

Application Procedure:

- Applicants must be Namibian Citizens
- Candidates reaching the final stage of selection may undergo a vetting process
- Candidates with foreign qualifications must attach their evaluation of qualification from Namibian Qualification Authority (NQA)
- A fully completed application must be made on the prescribed form 156043 and 156093 (obtainable from any Government O/M/A) and should be accompanied by the applicant's- Curriculum vitae with comprehensive details of work related experience and exposure, certified copies of Certificate/s of Service from previous employer/s if any, educational qualifications, good standing letter from professional body and PAAB and identity document
- Applications not complying with the above may be disqualified

Applications for employment must be addressed to:

The Deputy Auditor-General

Office of the Auditor-General

Private Bag 13299

Windhoek

Or be hand delivered at:

The Office of the Auditor-General

123 Robert Mugabe Avenue

Windhoek

Enquiries: Ms. Beatrice Mutonga; Tel: 061-2858219 or Ms. Joolokeni Hamunyela, Tel: 061-

2858426.