



REPUBLIC OF NAMIBIA



REPORT OF THE AUDITOR-GENERAL ON THE ACCOUNTS OF THE

MEAT BOARD

FOR THE FINANCIAL YEAR ENDED 31 MARCH 2009

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REPUBLIC OF NAMIBIA



TO THE HONOURABLE SPEAKER OF THE NATIONAL ASSEMBLY

I have the honour to submit herewith my report on the accounts of the Meat Board of Namibia for the financial year ended 31 March 2009, in terms of Article 127(2) of the Namibian Constitution. The report is transmitted to the Honourable Minister of Finance in terms of Section 27(1) of the State Finance Act, 1991, (Act 31 of 1991) to be laid upon the Table of the National Assembly in terms of Section 27(4) of the Act.

WINDHOEK, June 2011

**JUNIAS ETUNA KANDJEKE
AUDITOR-GENERAL**

**REPORT OF THE AUDITOR-GENERAL ON THE ACCOUNTS OF THE
MEAT BOARD OF NAMIBIA
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2009**

1. INTRODUCTION

The accounts of the Meat Board (the Board) for the year ended 31 March 2009 are being reported on in accordance with the provisions set out in the State Finance Act, 1991 (Act 31 of 1991) and the Meat Industry Act, 1981 (Act 12 of 1981) as amended by Amendment Act 21 of 1992.

The firm Mostert Landgrebe Chartered Accountants has been appointed by the Auditor-General under the provisions of Section 26(2) of the State Finance Act, 1991, to audit the accounts of the Board on his behalf and under his supervision.

Figures in the report are rounded off to the nearest Namibia Dollar. Deficits are indicated in brackets.

2. ESTABLISHMENT

The Meat Board of Namibia was established in terms of Section 2 of the Act. Section 3 of the Act stipulates the main objective of the Board as being the promotion of the meat industry's interests. The Board has jurisdiction over the marketing of cattle, sheep, goats, pigs, meat and meat products.

3. FINANCIAL STATEMENTS

Statements of the accounts of the Board prepared in compliance with Section 16(1) of the Act were received and duly signed. The original version of the financial statements published in this report is filed in the Office of the Auditor-General and comprises:

Annexure A: Report of the Board
Annexure B: Balance sheet
Annexure C: Income statement
Annexure D: Notes to the financial statements

4. SCOPE OF THE AUDIT

Management's Responsibility for the Financial Statements

The Accounting Officer of the Board is responsible for the preparation and fair presentation of these financial statements and for ensuring the regularity of the financial transactions. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

It is the responsibility of the Auditor-General to form an independent opinion, based on the audit, on those statements and on the regularity of the financial transactions included in them and to report the opinion of the Auditor-General to the National Assembly. The said firm conducted the audit in accordance with International Standards on Auditing. Those standards

require that the firm comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

5. AUDIT OBSERVATION AND COMMENTS

5.1 RECOVERABILITY OF LOAN TO ORUTUMBO FARMERS ASSOCIATION

The recoverability of the loan to Orutumbo Farmers Association of N\$ 23 079 (2008 - N\$ 39 079) (see note 3) is questionable. The loan is secured against the equipment purchased and the Board is in the process of addressing the repayment of the loan.

A provision for bad debts has been made in the financial statements.

5.2 RECOVERABILITY OF THE LOAN TO OTJOMBINDE FARMERS' ASSOCIATION

The recoverability of the loan to Otjombinde Farmers' Association of N\$ 59 568 (2008 - N\$ 65 568) is questionable. The loan is secured over the equipment purchased. The Association has not been able to pay both the interest and the capital on time. The Board is in the process of addressing this repayment of the loan.

A provision for bad debts has been made in the financial statements.

5.3 FINALISATION OF FINANCIAL STATEMENTS

The Board failed to comply with Section 16 (3) of the Meat Industry Act, 1981, which requires that the audited financial statements be submitted to the Minister within six months of the year end.

6. ACKNOWLEDGEMENT

The assistance and co-operation by the staff of the Board during the audit is appreciated.

7. AUDIT OPINION

The accounts of the Board for the financial year ended 31 March 2009 were audited by me in terms of the provisions of Section 16(2) of the Act, read with Section 25(1)(b) of the State Finance Act, 1991.

I hereby certify that, in my opinion and in consideration of the remarks in this report, the financial statements published, fairly present the financial position of the Meat Board of Namibia and the results of the operations for the year ended 31 March 2009.

WINDHOEK, June 2011

**JUNIAS ETUNA KANDJEKE
AUDITOR-GENERAL**

**MEAT BOARD OF NAMIBIA
REPORT OF THE BOARD
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2009**

The Board has pleasure in presenting its report, which forms part of the audited annual financial statements, for the accounting year ended 31 March 2009.

Nature of functions of the Board

The Board is involved in the promotion of the meat industry's interests. Principally the collection of levies on livestock exported or slaughtered locally is used for various programmes to promote the marketing of livestock/meat products through ensuring Namibia's access to existing markets and the development of new premium markets.

State of affairs and results of operations

All matters material to the appreciation of the state of the Board's affairs and results of operations are accounted for in the annual financial statements and do not call for further comments in the report of the Board.

Going concern

The Board believes that the entity will be a going concern in the year ahead. For this reason it continues to adopt the going concern basis in preparing the annual financial statements.

Internal control

In order for the Board to discharge its responsibility, management has developed and continues to maintain a system of internal control. The Board has the ultimate responsibility for the system of internal control and reviews its operation, primarily through the executive committee.

The Board's approval of the annual financial statements

The annual financial statements of the Meat Board of Namibia are the responsibility of the Board.

The annual financial statements for the year ended 31 March 2009 set out on pages 5 to 23 were approved by the Board and signed on its behalf by the chairman and general manager:

P.J. Strydom – General Manager
Windhoek, January 2011

J. Hengari – Chairman

ANNEXURE B

**MEAT BOARD OF NAMIBIA
BALANCE SHEET
AT 31 MARCH**

		2009	2008
	Note	N\$	N\$
ASSETS			
NON CURRENT ASSETS		43 878 524	55 249 116
Property and equipment	1	3 877 182	3 976 856
Investments	2	39 725 168	50 674 647
Loans granted	3	276 174	597 613
CURRENT ASSETS		4 553 094	5 643 629
Cash resources	4	1 150 091	2 053 698
Trade and other receivables	5	3 247 290	3 367 572
Interest accrued	6	155 713	222 359
TOTAL ASSETS		48 431 618	60 892 745
FUNDS AND LIABILITIES			
FUNDS AND RESERVES		46 304 523	59 239 225
Reserve Fund	7	(4 895 842)	1 315 915
Cattle Stabilisation Fund	8	7 896 380	9 330 975
Small Stock Stabilisation Fund	9	912 029	1 311 072
Goat Fund	10	177 426	176 526
Animal Health Fund	11	9 103 373	9 996 474
Fan Meat Fund	12	-	-
Northern Communal Areas Abattoir Fund	13	241 499	217 110
Drought Admin Fund	14	508 753	466 454
Quarantine Camp Fund	15	-	-
Stock Brands Registration Fund	16	151 306	102 764
Feasibility Study of meat export to Angola & DRC	17	3 292 412	3 252 607
VCF Task Force Project Fund	18	8 039 099	20 265 693
NCA Marketing Incentive Fund	19	2 557 589	2 426 421
DVS Contingency Fund	20	243 174	595 894
NCA Levy Fund	21	14 200 143	5 804 464
Funds utilized for capital assets	22	3 877 182	3 976 856
CURRENT LIABILITIES			
Trade and other payables	23	2 127 095	1 653 520
TOTAL FUNDS AND LIABILITIES		48 431 618	60 892 745

ANNEXURE C

**MEAT BOARD OF NAMIBIA
INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH**

	Note	2009 N\$	2008 N\$
INCOME		9 379 748	9 159 402
General levies on livestock exported or slaughtered		7 575 763	7 750 672
Classification fees		1 803 985	1 408 730
OTHER INCOME		1 122 290	2 112 974
Interest received	24	675 255	884 605
Operational profit of Agricultural Board's building		-	-
Inspection fees		344 510	156 675
Administration fees		37 745	152 879
House rent received		17 100	13 400
Profit on Investment	25	47 680	905 415
GROSS INCOME		10 502 038	11 272 376
EXPENSES			
CONTRIBUTIONS AND LEVIES		3 241 807	3 099 860
Budgeted contributions to agricultural unions	26	2 983 433	2 834 828
Agents' commission on levies	27	258 374	265 032
ADMINISTRATION EXPENSES		13 263 658	12 261 107
Board administration expenses	28	640 412	588 335
Personnel expenses	29	10 530 587	9 668 708
Travelling and subsistence	30	495 878	467 777
Office expenses	31	1 596 781	1 536 287
TOTAL EXPENSES		16 505 465	15 360 967
DEFICIT FOR THE YEAR		(6 003 427)	(4 088 591)
TRANSFERRED TO THE RESERVE FUND		6 003 427	4 088 591
NET SURPLUS FOR THE YEAR		-	-

**MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH**

FUND ACCOUNTS

The moneys of the Board are accounted for in fourteen Fund accounts mentioned below:

- (a) General account as stipulated in Section 13(1)(a) of the Act,
- (b) Reserve account as stipulated in Section 13(1)(c) of the Act, and
- (c) Special accounts in terms of Section 13(1)(b) of the Act for each of the three special levies introduced in terms of Section 17(1)(a) of the Act, namely:
 - Cattle Stabilisation Levy account;
 - Small Stock Stabilisation Levy account and Goat Fund; and
 - Animal Health account.

The following funds are specifically dedicated to the respective aims reflected in the names of the Funds.

- (d) Northern Communal Areas Abattoir Fund;
- (e) Drought Relief Administration Fund;
- (f) Quarantine Camp Fund;
- (g) Stock Brands Registration Fund;
- (h) Feasibility study of meat export to Angola & DRC;
- (i) VCF Task Force Project Fund;
- (j) NCA Marketing Incentive Fund;
- (k) DVS Contingency Fund; and
- (l) National Traceability Scheme (Fan Meat Fund).

For practical and economical reasons, the Board operates one current account at the bank.

The balances at 31 March of the fourteen Funds are reflected in the Balance Sheet and the transactions in the Income and Expenditure statements.

ANNEXURE D

MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH

1. PROPERTY, PLANT AND EQUIPMENT

	Cost	Accumulated depreciation	Carrying value
	N\$	N\$	N\$
2009 YEAR			
Land and buildings - Agricultural Board	2 933 948	-	2 933 948
Land and buildings - Meat Board	248 757	-	248 757
Furniture and fittings - Agricultural Board	41 453	(35 567)	5 886
Furniture and fittings - Meat Board	877 339	(384 219)	493 120
Computer equipment - Meat Board	1 222 102	(1 057 932)	164 170
Show equipment - Meat Board	125 725	(94 426)	31 299
Motor vehicles - Meat Board	494 997	(494 995)	2
	<u>5 944 321</u>	<u>(2 067 139)</u>	<u>3 877 182</u>

THE CARRYING VALUE OF PLANT AND EQUIPMENT CAN BE RECONCILED AS FOLLOWS:

	Carrying value - beginning of year	Additions	Disposals	Depreciation	Carrying value - end of year
	N\$	N\$	N\$	N\$	N\$
Land and buildings - Agricultural Board	2 933 948	-	-	-	2 933 948
Land and buildings - Meat Board	248 757	-	-	-	248 757
Furniture and fittings - Agricultural Board	6 581	-	(41)	(654)	5 886
Furniture and fittings - Meat Board	541 585	6 386	-	(54 851)	493 120
Computer equipment - Meat Board	211 206	44 001	-	(91 037)	164 170
Show equipment - Meat Board	34 777	-	-	(3 478)	31 299
Motor vehicles - Meat Board	2	-	-	-	2
	<u>3 976 856</u>	<u>50 387</u>	<u>(41)</u>	<u>(150 020)</u>	<u>3 877 182</u>

	Cost	Accumulated depreciation	Carrying value
	N\$	N\$	N\$
2008 YEAR			
Land and buildings - Agricultural Board	2 933 948	-	2 933 948
Land and buildings - Meat Board	248 757	-	248 757
Furniture and fittings - Agricultural Board	41 494	(34 913)	6 581
Furniture and fittings - Meat Board	870 953	(329 368)	541 585
Computer equipment - Meat Board	1 178 101	(966 895)	211 206
Show equipment - Meat Board	125 725	(90 948)	34 777
Motor vehicles - Meat Board	494 997	(494 995)	2
	<u>5 893 975</u>	<u>(1 917 119)</u>	<u>3 976 856</u>

The recoverable amount of land and buildings is considered to be more than the carrying amount.

MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH

2. INVESTMENTS

	2009	2008
	N\$	N\$
Section 13(2) of the Act requires of the Board to invest, as determined by the Minister of Agriculture, Water and Rural Development, moneys not immediately needed.		
Balances were as follows on 31 March:		
Agricultural Bank	4 129 368	4 470 245
Agribank bills	3 906 000	3 898 000
Call deposit	223 368	572 245
Simonis Storm Securities:	4 320 149	5 712 242
Fixed deposit	-	5 500 000
Call deposit	4 320 149	212 242
Investment House of Namibia - Call deposit	241 499	217 110
First National Bank - Call deposits	7 996 987	16 242 748
Call deposits	1 496 987	9 746 955
Fixed deposit	6 500 000	6 495 793
Sanlam Namibia – Unit trusts	19 324 340	19 276 660
Namibia Equity Brokers	3 712 825	4 755 642
Fixed deposit	-	-
Call deposit	3 712 825	4 755 642
Total	39 725 168	50 674 647

All surplus moneys were regularly invested at financial institutions, in terms of section 13(2) of the Act, after provision has been made for outstanding cheques at month end.

MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH

3. LOANS GRANTED

	2009	2008
	N\$	N\$
The balances of loans granted in terms of Section 10(1)(I)(ii) of the Act were as follows on 31 March:		
Orutumbo Farmer's Association	-	-
A loan of N\$ 106 000 was given to the Orutumbo Farmer's Association at an interest rate of 2% higher than the best 12 months fixed interest rate from any registered financial institution which the Meat Board can obtain. The loan is for the purchase and commissioning of two six ton scales at Ongongoro and Okatjoruu and is to be repaid in 7 equal yearly installments of N\$ 8 295.14. The scales serve as security for the loan.	23 079	39 079
Provision for loan granted to Orutumbo Farmer's Association	(23 079)	(39 079)
Vehicle scheme loans to management	276 174	597 613
Six motor vehicle scheme loans were given to management in terms of the directions referred to in Section 10(I)(a) of the Act. The loans are repayable in combined monthly instalments of N\$ 28 225 at an interest rate of 8% p.a. compounded.		
Otjombinde Farmers Association	-	-
An unsecured loan was given to the Otjombinde Farmers Association for N\$ 132 500, to be repaid in equal instalments of N\$ 26 500.00 every 12 months, with the first instalment due 12 months after loan capital advancement, and interest levied at 2% above the highest 12 month fixed interest rate which the Meat Board can obtain from any financial institution. The interest is payable every 6 months, commencing six months from the date of capital advancement.	59 568	65 568
Provision for loan granted to Otjombinde Farmers' Association	(59 568)	(65 568)
	276 174	597 613

ANNEXURE D

MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH

4. CASH RESOURCES

	2009	2008
	N\$	N\$
Favourable balance at the bank	1 154 419	2 230 215
Less: Cheques uncashed at 31 March	(4 328)	(176 517)
	1 150 091	2 053 698

5. TRADE AND OTHER RECEIVABLES

Arrear income (Net Value Added Tax on accruals)	211 054	239 481
Trade Debtors (Levies)	1 547 133	1 430 500
Fees accrued (Classification/Information/Medical)	27 761	18 216
Levies accrued (Less agents commission)	1 422 604	1 617 081
Agricultural Board's building	36 228	59 784
Nampower (Electricity deposit)	2 510	2 510
Cash-book balance	3 247 290	3 367 572

6. INTEREST ACCRUED

Interest receivable	155 713	222 359
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MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH

7. RESERVE FUND

	2009	2008
	N\$	N\$
INCOME	(6 003 427)	(4 120 165)
Deficit from General Fund - Income statement (Annexure C)	(6 003 427)	(4 088 591)
Bad debt provision	-	(31 574)
EXPENSES	208 330	848 177
Capital Expenditure	53 259	351 569
Competitiveness study	-	47 006
Computer Data Bases upgrade	-	114 590
Maintenance Border Personnel Houses	-	27 725
PAYE Penalties	123 277	5 555
Provision for leave accrued (Nett)	(13 206)	166 683
Study bursaries	45 000	135 049
DEFICIT FOR THE YEAR	(6 211 757)	(4 968 342)
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	1 315 915	6 284 257
ACCUMULATED FUNDS AT THE END OF THE YEAR	(4 895 842)	1 315 915

MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH

8. CATTLE STABILISATION FUND

	2009	2008
	N\$	N\$
INCOME	2 507 941	2 186 158
Bush Eradication Project Income	2 476 211	2 123 744
Refund of previous years overpayments	9 730	8 340
Bad debts recover	22 000	54 074
EXPENSES	3 942 536	4 330 904
Agricultural Show	124 443	108 435
Bush Eradication Project Expenses	2 347 761	2 202 849
Cattle Marketing Scheme	-	148 170
Competitiveness study	23 652	-
Contribution to Veterinary Services (Laboratory)	519 895	232 164
Electronic classification	208 320	260 375
International Markets & Trade Relations	59 328	209 818
Market development communal areas	366 309	768 715
Marketing Facilities	-	96 859
Promotions and advertising	292 828	297 415
Seal of Quality	-	6 104
DEFICIT FOR THE YEAR	(1 434 595)	(2 144 746)
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	9 330 975	11 475 721
ACCUMULATED FUNDS AT THE END OF THE YEAR	7 896 380	9 330 975

MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH

9. SMALL STOCK STABILISATION FUND

	2009	2008
	N\$	N\$
INCOME	6 950	8 340
Refund of previous years overpayments	6 950	8 340
EXPENSES	405 993	1 668 428
Advertising and promotions	249 447	801 389
Agricultural show	106 007	92 370
International markets and trade relations	50 539	178 734
Seal of quality	-	5 200
Small stock marketing scheme	-	545 735
Transfer to Goat Fund	-	45 000
DEFICIT FOR THE YEAR	(399 043)	(1 660 088)
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	1 311 072	2 971 160
ACCUMULATED FUNDS AT THE END OF THE YEAR	912 029	1 311 072

10. GOAT FUND

INCOME	900	46 488
Transfer from Stabilisation Fund Small Stock	-	45 000
Revenue from goat receipt book	900	1 488
EXPENSES	-	-
Goat marketing expenses	-	-
SURPLUS FOR THE YEAR	900	46 488
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	176 526	130 038
ACCUMULATED FUNDS AT THE END OF THE YEAR	177 426	176 526

ANNEXURE D

MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH

11. ANIMAL HEALTH FUND

	2009	2008
	N\$	N\$
INCOME	541 686	599 821
Special levies	541 686	599 821
EXPENSES	1 434 787	-
Acquisition of landcrusars for DVS	612 635	-
Busk clearing along cordon fences	688 480	-
Fences inspection, specifications and tenders	60 350	-
Fuel and maintenance - DVS truck and grader	73 322	-
SURPLUS FOR THE YEAR	(893 101)	599 821
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	9 996 474	9 396 653
ACCUMULATED FUNDS AT THE END OF THE YEAR	9 103 373	9 996 474

12. FAN MEAT FUND

INCOME	1 706 534	1 781 839
Special levies	1 353 815	1 487 796
Contribution from the Contingency Fund	352 719	294 043
EXPENSES	1 706 534	1 781 839
Admin and stationery	106 544	90 838
Communications	-	128 095
Database	920 059	1 088 716
Extension and training	17 059	44 522
Office rent	105 057	50 369
Staff salaries	557 815	379 299
SURPLUS FOR THE YEAR	-	-
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	-	-
ACCUMULATED FUNDS AT THE END OF THE YEAR	-	-

ANNEXURE D

MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH

13. NORTHERN COMMUNAL AREAS ABATTOIR FUND

	2009	2008
	N\$	N\$
INCOME	24 389	19 019
Interest received	24 389	19 019
EXPENSES	-	-
SURPLUS FOR THE YEAR	24 389	19 019
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	217 110	198 091
ACCUMULATED FUNDS AT THE END OF THE YEAR	241 499	217 110

14. DROUGHT RELIEF ADMINISTRATION FUND

INCOME	42 299	37 128
Interest received	42 299	37 128
EXPENSES	-	38 479
Drought administration expenses	-	38 479
(DEFICIT)/SURPLUS FOR THE YEAR	42 299	(1 351)
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	466 454	467 805
ACCUMULATED FUNDS AT THE END OF THE YEAR	508 753	466 454

15. QUARANTINE CAMP FUND

INCOME	-	5 428
Interest received	-	5 428
EXPENSES	-	76 799
Quarantine camps upgrade	-	33 925
Transfer to VCF account	-	42 874
(DEFICIT)/SURPLUS FOR THE YEAR	-	(71 371)
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	-	71 371
ACCUMULATED FUNDS AT THE END OF THE YEAR	-	-

ANNEXURE D

MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH

16. STOCK BRANDS REGISTRATION FUND

	2009	2008
	N\$	N\$
INCOME	258 984	210 241
Brand registration fee	238 005	194 237
Interest received	20 979	16 004
EXPENSES	210 442	152 442
Bank charges	6 217	4 728
Brand registration expenditure	49 938	70 295
Staff salaries	154 287	77 419
SURPLUS/(DEFICIT) FOR THE YEAR	48 542	57 799
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	102 764	44 965
ACCUMULATED FUNDS AT THE END OF THE YEAR	151 306	102 764

17. FEASIBILITY STUDY OF MEAT EXPORT ANGOLA AND DRC

INCOME	382 531	290 398
Interest received	382 531	290 398
EXPENSES	342 726	57 000
Sundry expenses	342 726	57 000
SURPLUS FOR THE YEAR	39 805	233 398
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	3 252 607	3 019 209
ACCUMULATED FUNDS AT THE END OF THE YEAR	3 292 412	3 252 607

ANNEXURE D

MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH

18. VCF TASK FORCE PROJECT FUND

	2009	2008
	N\$	N\$

INCOME	1 276 051	11 132 356
Money received from Government	-	10 000 000
Transfer from Quarantine Fund	-	42 874
Interest received	1 276 051	1 089 482
EXPENSES	13 502645	1 710 070
Project administration expenditures	13 502 645	1 710 070
LOSS / SURPLUS FOR THE YEAR	(12 226 594)	9 422 286
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	20 265 693	10 843 407
ACCUMULATED FUNDS AT THE END OF THE YEAR	8 039 099	20 265 693

19. NCA MARKETING INCENTIVE FUND

INCOME	245 181	260 577
Interest received	245 181	260 577
EXPENSES	114 013	2 911 677
Marketing incentive claims	114 013	2 911 677
(DEFICIT)/SURPLUS FOR THE YEAR	131 168	(2 651 100)
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	2 426 421	5 077 521
ACCUMULATED FUNDS AT THE END OF THE YEAR	2 557 589	2 426 421

MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH

20. DVS CONTIGENCY FUND

	2009	2008
	N\$	N\$
INCOME	-	-
EXPENSES	352 720	294 042
Transfer to FAN meat account	352 720	294 042
DEFICIT FOR THE YEAR	(352 720)	(294 042)
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	595 894	889 936
ACCUMULATED FUNDS AT THE END OF THE YEAR	243 174	595 894

21. NCA LEVY FUND

INCOME	8 706 997	5 811 744
NCA Levy income	8 706 997	5 811 744
EXPENSES	311 318	7 280
Advertising expenses	311 318	7 280
SURPLUS FOR THE YEAR	8 395 679	5 804 464
ACCUMULATED FUNDS AT THE BEGINNING OF THE YEAR	5 804 464	-
ACCUMULATED FUNDS AT THE END OF THE YEAR	14 200 143	5 804 464

22. TRADE AND OTHER PAYABLES

GAP French Project	47 241	47 241
Outstanding Value Added Tax Payable	668 810	336 138
Provision for leave accrued	584 254	597 458
Sundry accruals	826 790	672 683
	2 127 095	1 653 520

MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH

23. INTEREST EARNED

	2009	2008
	N\$	N\$
Interest received on loans paid, on investments and on monies in the current bank account were credited to:		
General Fund	675 255	884 605
Drought Administration Fund	42 299	37 128
Quarantine Camp Fund	-	5 428
Stock Brand Registration Fund	20 979	16 004
Northern Communal Area Abattoir project Fund	24 389	19 019
Feasibility Study of Meat Export Angola DRC	382 531	290 398
VCF Task Force Project Fund	1 276 051	1 089 482
NCA Marketing incentives	245 181	260 577
	2 666 685	2 602 641

24. PROFIT ON INVESTMENT

Profit on Sanlam Unit Trust Investment	47 680	905 415
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25. CONTRIBUTIONS TO AGRICULTURAL UNIONS

Budgeted funding from the General Fund:

Namibian Agricultural Union	1 491 716	1 417 414
Namibian National Farmers' union	1 491 717	1 417 414
	2 983 433	2 834 828

Budgetary approval for contributions to their running expenditure was on condition that the amount of N\$ 2 834 828 (2008 - N\$ 2 824 240) budgeted be paid to the Namibian National Farmers' Union (NNFU) and the Namibian Agricultural Union (NAU) in the ratio of 50:50 (2008: 50:50) respectively.

26. AGENTS COMMISSION ON LEVIES

Agents commission excluding 15% Value Added Tax	258 374	265 032
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ANNEXURE D

**MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH**

27. BOARD MEMBERS' ADMINISTRATIVE EXPENSES

	2009	2008
	N\$	N\$
Allowance	162 727	169 208
Entertainment	110 344	87 650
Insurance	2 281	2 338
Travelling and subsistence expenses	359 020	296 808
Workshops	6 040	32 331
	640 412	588 335

28. PERSONNEL EXPENSES

Housing allowances	1 373 608	1 225 388
Medical association contributions	1 309 386	1 163 604
Other allowances (cell phone and leave travel)	97 950	96 150
Pension contributions	1 095 664	1 043 358
Salaries	5 815 294	5 286 133
Service bonuses	422 800	402 347
Social security	32 968	24 271
Training	22 005	66 544
Vehicle allowances	360 912	360 913
	10 530 587	9 668 708

29. TRAVELLING AND SUBSISTENCE

Head office	105 902	68 738
Classification	321 863	355 956
Inspectors	68 113	43 083
	495 878	467 777

MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH

30. OFFICE EXPENSES

	2009	2008
	N\$	N\$
Annual report	14 330	33 844
Audit fees	435	24 856
Bank charges	28 362	27 664
Classification services expenses	190 772	236 402
General office administration expenses	140 359	86 634
Human resources services expenses	109 651	82 093
Information systems services expenses	323 379	220 329
Inspection services expenses	69 134	68 804
Insurance	60 054	52 930
Legal costs	69 157	67 362
Maintenance - vehicles	60 432	55 283
Office rent	271 045	234 286
Postage and stamps	17 522	20 353
Printing	35 638	18 957
Rent of office equipment	20 060	28 721
Subscriptions	2 935	2 375
Telecommunications	183 516	275 394
	<u>1 596 781</u>	<u>1 536 287</u>

31. THE CONTROLLING BODY OF AGRICULTURAL BOARDS' BUILDINGS

The property and building complex of the Meat Board, Karakul Board and Namibian Agronomic Board is controlled and managed by the Controlling Body of the Agricultural Boards' Buildings in terms of an agreement made in December 1987 between the three joint owners. The controlling body pays for the improvement, maintenance and operating costs and recovers costs and rent from the owners and other tenants. It also pays to or collects from the three owners mainly on the distribution basis of 76%, 18% and 6%, respectively, but allowing in respect of some expenditure items for the size of floor space not proportionally occupied, the net operating profit or loss (whichever the case) for each financial year.

ANNEXURE D

MEAT BOARD OF NAMIBIA
NOTES TO THE ANNUAL FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 MARCH

The Meat Board keeps the accounts on behalf of the controlling body. According to the books of accounts, revenue and expenditure for the financial years ended 31 March 2009 and 2008 were:

	2009	2008
	N\$	N\$
REVENUE:		
RENTAL INCOME	1 207 630	1 070 777
Office complex	867 090	775 591
Flats	316 958	279 546
Parking bays	23 582	15 640
OTHER INCOME	210 640	3 257
Interest received	712	3 257
VAT penalties waived	200 917	-
Bad debt recovered	9 011	-
TOTAL INCOME	1 418 270	1 074 034
EXPENSES	951 412	1 031 895
Administrative costs	36 229	32 123
Agents commission	23 542	28 572
Audit fees	-	196
Bad debts	-	42 585
Bank charges	1 901	3 411
Capital expenses	-	201 286
Cleaning and consumables	14 272	12 120
Insurance	37 551	32 855
Legal expenses	6 295	993
Maintenance	201 388	143 105
Municipal charges	561 877	471 193
Security services	68 357	63 456
OPERATING SURPLUS FOR THE YEAR	466 858	42 139