



OFFICE OF THE AUDITOR-GENERAL

BID INVITATIONS

Reference Number	Description	Non-refundable document levy	Closing date
NCS/ONB/04-02/2023	<ul style="list-style-type: none">Lease of 1 × digital color photocopy machine for a period of three (3) years (36 Months)Lease of 7 × Mono digital photocopy machines for a period of three (3) years (36 Months)	N\$ 300.00	04 March 2024
SC/RP/04-01/2023	Procurement of Disaster recovery as a service	N\$ 300.00	26 February 2024
SC/RP/04-02/2023	Procurement for the implementation of a wireless network and local area network as a service for the office of the Auditor- General	N\$ 300.00	26 February 2024
W/ONB/04-01/2023	Replacement of Old roof Seal	N\$ 100.00	04 March 2024
N/A	Expression of Interest for the procurement of Air tickets	Free	04 March 2024

Documents Available: Monday-Friday
09H00 – 11H00
123 Robert Mugabe Avenue, 1st Floor 1C

Bids must be **clearly marked** with the **Procurement Reference number** and deposited in the bid box located at **1st Floor, Room 1C**

LATE BIDS WILL BE REJECTED.

Delivery Address for Submission of Bids: The Procurement Management Unit
The Office of the Auditor-General
123 Robert Mugabe Avenue
Windhoek

For expression of interest, prospective service providers should submit their company profiles and the information must reach the office on or before **04 March 2024 at 11H00**.

Enquiries should be directed to:
Head (Procurement Management Unit)
Mrs. Maria van der Berg
Tel: 061 2858222
E-mail: Maria.vanderBerg@oag.gov.na

NB: PLEASE NOTE THAT ALL ENQUIRIES SHOULD BE MADE IN WRITING



OFFICE OF THE AUDITOR-GENERAL

EXPRESSION OF INTEREST ON FLIGHT TICKETS

The Office of the Auditor-General hereby invites you to submit an expression of interest for the procurement of flight tickets. All interested and eligible **100% Namibian owned** travel agents are invited to submit their company profiles for the delivering of such service.

The following mandatory documents should form part of the company profile:

- a) have a valid company Registration Certificate (Founding Statement);
- b) provide identification documents of members, owners, partners and shareholders;
- c) provide proof that the company is Namibian Bona Fide;
- d) provide a banking confirmation letter from a Namibian banking institution;
- e) provide proof of the percentage of ownership equity;
- f) have an original valid good Standing Tax Certificate or a valid certified copy of an original document; as certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act, 1963 (Act No. 16 of 1963) as amended;
- g) have an original valid good Standing Social Security Certificate or a valid certified copy of an original document; as certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act, 1963 (Act No. 16 of 1963) as amended;
- h) have a valid certified copy of Affirmative Action Compliance Certificate or proof from Employment Equity Commissioner that the bidder is not a relevant employer as defined in the Act, or an exemption issued in terms of Section 42 of the Affirmative Action Act, 1998; and
- i) have a certificate of Fitness and Registration.

All prospective service providers are hereby requested to submit their company profiles to:

**The Procurement Management Unit
The Office of the Auditor-General
123 Robert Mugabe Avenue
Windhoek
1st Floor, Room 1.C**

The submission of company profiles in response to this Expression of Interest does not constitute an expressed or implied contract or offer.

Interested service providers should submit their information on or before **4 March 2024**.

Enquiries: Procurement Management Unit

Email: pmu@oag.gov.na

Tel: 061 - 285 8503/4